

**CITY OF BLACK DIAMOND  
CITY COUNCIL  
SPECIAL MEETING MINUTES  
June 5, 2012**

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

Mayor Olness called the special meeting to order at 4:01 p.m.

**PRESENT:** Councilmembers Deady, Goodwin (late), May, Benson and Taylor.

**ABSENT:** None

Staff present were: Steve Pilcher, Executive Director of Community Development; Andy Williamson, Executive Director of Public Works/Economic Development; Jamey Kiblinger, Police Chief; Chris Bacha, City Attorney and Brenda L. Martinez, Assistant City Admin/City Clerk.

**NEW BUSINESS:**

Mayor Olness announced today's meeting is to discuss the position of City Administrator, she noted she contacted Greg Prothman about five or six weeks ago regarding placement of an Interim City Administrator. She introduced Mr. Prothman and turned the meeting over to him.

Mr. Greg Prothman discussed being contacted by the Mayor regarding placement of an interim City Administrator. He added meeting with the Mayor and staff to discuss the city's needs. He discussed his process regarding review and placement.

Councilmember Goodwin entered the meeting at 4:05 p.m.

Mr. Prothman discussed finding three viable candidates from his pool of applications, Brenda Bauer, Timothy Burns and Pete Butkus and after reviewing he felt Mr. Butkus would be the best match for the City's needs.

Mr. Butkus was asked to join the meeting.

Councilmember Taylor asked Mr. Butkus if he felt he could dive in and take the bull by the horns and take control. Mr. Butkus responded yes, and added this is an interesting management challenge.

Councilmember May asked Mr. Prothman what were the major issues he used to determine the best fit.

Mr. Prothman responded the first three that come to mind is: 1) hands on roll up their sleeves, 2) help city go through the debate on what is the right Form of Government and 3) debate around growth and that process.

Councilmember Goodwin asked about the challenges and leadership staff faces.

Discussion continued and in closing there was Council consensus to continue with the process of hiring an Interim City Administrator.

**EXECUTIVE SESSION: None**

**ADJOURNMENT:**

A **motion** was made by Councilmember Taylor and **seconded** by Councilmember Deady to adjourn the meeting. Motion **passed** (5-0).

ATTEST:

  
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Rebecca Olness, Mayor

  
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Rachel Pitzel, Deputy City Clerk