



CITY OF BLACK DIAMOND
January 17, 2013 Workstudy Agenda
25510 Lawson St., Black Diamond, Washington

Workstudies are meetings for Council to review upcoming and pertinent business of the City. Public testimony is only accepted at the discretion of the Council.

5:30 P.M. – CALL TO ORDER, ROLL CALL

- 1.) Fee Schedule Update – Various Departments
- 2.) Cemetery Code – Mr. Nix
- 3.) Adjournment

Fee Schedule

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Updating the City's official fee schedule.	Agenda Date: January 17, 2013	
	Department/Committee/Individual	
	Mayor Rebecca Olness	
	City Administrator –	
	City Attorney –Chris Bacha	
	City Clerk – Brenda L. Martinez	
	Finance – May Miller	
	Natural Resources/Parks – Aaron Nix	
	Economic Devel. – Andy Williamson	
	Police – Jamey Kiblinger	
Cost Impact: n/a	Court – Stephanie Metcalf	
Fund Source: None	Comm. Dev. – Steve Pilcher	
Timeline:		
Attachments: Proposed fee schedule		
SUMMARY STATEMENT: Periodically, City staff reviews the adopted fee schedule to ensure fee amounts are sufficient to cover the expenses of providing various City services. Staff also reviews changes to City codes and procedures that have occurred which may require the initiation of new or revised fees to address new or modified processes. In addition, some of the new and updated fees in this schedule were initiated by Council during the 2013 Budget review process.		
COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: Workstudy discussion only.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 17, 2013		

POLICE		
TYPE	DESCRIPTION	FEE
Animal License		By King Co Ordinance
Fingerprinting	Non-Resident	\$15.00
Fingerprinting	Resident	\$10.00
Equipment Deposit	refundable	\$350.00
Electronic Monitoring (police)	Per Day, payable in advance	\$17.00
Hook Up Fee	One Time Application Fee (non-refundable)	\$25.00
	within 20 mile radius	Current IRS Rate
	outside 20 mile radius	Current IRS Rate
Concealed Pistol License		
Original	Original License	\$55.25 \$52.50
Renewal	Valid License Renewal	\$32.00
Late	Within 90 days after expiration	\$42.00
Replacement		\$10.00
Process Service		\$25.00
Mileage for process service		Current IRS Rate
False Alarm Responses	First Occurrence	None
	Second Occurrence per year	\$50.00
	Third or more per year	\$75.00
Discovery	No charge for one copy of documents provided in compliance with defense requests on Muni Court cases	\$0.00
	others:	\$0.15
Civil Service Testing	Per Applicant	Contract w/ Public Safety Testing
Work Release	Per day, payable in advance	Contract Amount
Traffic Safety School		\$200.00
Booking Processing Fee	Per booking	Contract Rate
Police reports	Per Case Reports	\$0.15 per page
Photographs		
Copies	each	\$0.15
Originals	each	\$8.00
Video Tape Reproduction	each	\$50.00
CD Reproduction	each	\$10.00 \$1.50
Audio Tape Reproduction	each	\$10.00 \$1.50
Expurgements		\$35.00
Firearms Clearance Letter	For Foreign Countries	\$15.00
Local Record Clearance Letter	In-House Records Check	\$15.00
Vehicle Storage	For other PD only, per day	\$1.50

Work Crew	screening fee (non-refundable)	\$25.00
	per day, state fee	\$15.00

PUBLIC WORKS - GENERAL		
TYPE	DESCRIPTION	FEE
Erosion Sediment Control	Plan Review - per single family lot	\$35.00
	Inspection Fee - per single family lot	\$110.00
Stormwater Drainage	Plan Review per single family lot	\$110.00
	Inspection per single family lot	\$110.00
Final Inspect - Building Permit		\$110.00
Deviation of Public Works Standards	Application fee	\$300.00
Traffic Engineering Review Fees	Note: some applications will require the use of outside consultants. See BDMC 2.60.050	Actual cost plus 10%
	Deposit	\$1,000.00
Revision/Resubmittals	hourly rate	\$110.00
Inspections outside of Business Hours	hourly rate, 2hr. Minimum	\$142.50
Annual Inspections (CCC, Storm Systems, Grease Interceptor)	hourly rate	\$110.00
Reinspection Fee		\$110.00

PUBLIC WORKS - STREETS		
TYPE	DESCRIPTION	FEE
Right-of-Way Use Permit	incl. 2 Inspect. & 1/2hr City Review	\$250.00
ROW Extra Inspection	1 hour minimum, per hour	\$95 \$110
ROW Extra City Staff Review	1 hour minimum, per hour	\$50.00
Fines- ROW Use Permits	Failure to call for an inspection	\$1,000.00
Street Cleaning		Cost, plus 10%
Public Works Variance	Application & Review Fee	\$1,000.00
	Professional Svcs/Consultant Review	Actual cost plus 10%
Street Signs Charge	Sign Purchase	Actual cost plus 10%
	Installation	Hourly Rates
Street, Alley, City Property Vacations	Application Fees	\$750.00
	Deposit	\$1,000.00
U.L.I.D. or L.I.D.	City Costs	Actual Costs plus 10%

PUBLIC WORKS - WATER		
TYPE	DESCRIPTION	FEE
Unauthorized connection	no meter present or bypassing	\$1,200.00
Meter Testing charge		Cost plus actual staff time

Customer Requested Turn Off	After Business Hours, 2 hour min.	staff time
Lifeline Utility Relief Rate	City water, sewer, & stormwater only (excluding KC Metro)	50%
DROP IN METER CHARGES		
5/8" meter	City Installed	\$500.00
3/4" meter	City Installed	\$500.00
1" meter	City Installed	\$600.00
1-1/2" meter thru 6" meter	City Installed	meter cost, plus 10%
Irrigation 5/8" meter	City Installed	\$500.00
Installation of water service charges	Homeowner incurs ALL costs, plus deposit per BDMC 13.040.050	Deposit \$1000.00
Installation Re-Inspection Fees	per hour, 1/2 hour minimum	\$110.00
Cap. Facilities Connection Fee	per ERU	Per BDMC 13.04.295
Door Hanger Charge, Warning		\$10.00
Door Hanger w/ Shut Off		\$20.00
Unpaid Account Reconnect Fee	During Working Hours	\$25.00
	After Working Hours	1 1/2 time, 2hr minimum
	Holidays	Double Time, 2hr minimum
Lien Release		\$120.00
Meter Rental/water purchase	Collect Deposit, Connect Fee, Rental Rate	Deposit \$1000.00
	Connection Fee dbl. current basic rate plus	Rental, per day \$25.00
	Connection Fee dbl. current basic rate plus	Rental, per week \$100.00
	Connection Fee dbl. current basic rate plus	Rental, per month \$250.00
Water Investigation Certificates	Residential	\$100.00
	Multi-Family, Commercial, Industrial, Public	\$200.00
Hydraulic Model for Water System	Note: some applications will require the use of outside consultants. See BDMC 2.60.050	Actual cost plus 10%
	Deposit	\$500.00
Non-Account Water Purchase		Double out of city rates
Water Equipment and Parts		Actual Costs plus 10%

\$101.00
\$202.00

PUBLIC WORKS - SEWER		
TYPE	DESCRIPTION	FEE
Sewer Connection Fee		Per BDMC 13.20.080
Sewer Investigation Certificates	Residential	\$100.00
	Multi-family, Commercial, Industrial, Public	\$200.00
Side Sewer Review/Inspection		\$110.00
Engineered Hydraulic Flows to Sewer System	Deposit	\$1,000.00

\$101.00
\$202.00

Side Sewer Re-Inspection Fee		Hourly rate, 30min. Minimum
PW Plan Review		Hourly rate

PUBLIC WORKS - CLEARING & GRADING, CIVIL

TYPE	DESCRIPTION	FEE	
Clearing & Grading Permit Fee	Permit Fee	\$190.00	\$191.90
	Inspection Fee	3% of total cost of the project	
	Plan Review Fee		
	Clearing Only	\$70.00	\$70.70
	0-50 Cubic Yards	\$130.00	\$131.30
	51-100 Cubic Yards	\$240.00	\$242.40
	101-1,000 Cubic Yards	\$510.00	\$515.10
	1,001-10,000 Cubic Yards	\$760.00	\$767.60
	10, 001-100,000 Cubic Yards	\$1,000.00	\$1,010.00
	100,001-Cubic Yards and up	\$1,240.00	\$1,252.40
Civil Plan-Commercial, Multi-Family, Short Plat Projects	Engineering Plan Review Fee	\$470.00 (plus an additional per hour rate if review exceeds 5 hours, as outlined in Note 1)	\$474.70
	Engineering Permit Fee	\$300.00	\$303.00
	Inspection Fee	3% of total cost of the project	
	As-Built Review Fee	\$200.00	\$202.00
	Engineering Alternative Methods Request (per item)	\$250.00	\$252.50
Civil Plan-Long Plat Projects	Engineering Plan Review Fee	\$470.00 (plus an additional per hour rate if review exceeds 5 hours, as outlined in Note 1)	
	Engineering Permit Fee	\$1,370.00	\$1,383.70
	Inspection Fee	3% of total cost of the project	
*Note 1: Hourly rates will be charged using the current billable rates of City Staff.			

PUBLIC WORKS - UTILITY EMERGENCY CALL OUT CHARGES

TYPE	DESCRIPTION	FEE
Emergency Repair	Working hours, if prior locate	Time and materials
	Working hours, if no locate	3 times, time and materials
	After hours, if prior locate	1 1/2 Time and materials
	After hours, no locate	3 Times, 1 1/2 time and material
	Holidays	Double time to above rates
Equipment Fee without Operator	City Dump Truck	\$75.00 per hour
	City Vehicle	\$50.00 per hour
	City Backhoe	\$75.00 per hour
	Miscellaneous Utility Equipment	\$25.00 per hour
	Parts	Cost plus 10%

PUBLIC WORKS - CEMETERY

TYPE	DESCRIPTION	FEE
Opening and Closing	For Normal Lots	\$500.00
Opening and Closing	For Cremation	\$100.00
Single Lot Purchase		\$1,500.00

Double Lot Purchase (2 lots)		\$2,500.00
Saturday Service - Burial	11am to 1pm	\$1,000.00
Saturday Service - Cremation	11am to 1pm	\$250.00
Liner		Actual Cost plus 10%
Liner Setting Fee		\$250.00
Liner Pickup & Delivery Fee	per unit	\$100.00
Vault		Actual Cost plus 10%
Vault Setting Fee		\$250.00
Vault Pickup & Delivery Fee	per unit	\$100.00
Niche	Single	\$325.00
	Double	\$425.00
Head Stone Placement	Normal, up to 44" x 20"	\$100.00
	Oversized Stone	\$.15 per square inch
Exhumation		Lesser of \$5000.00 or Actual Contract Cost

PLANNING/LAND USE		
TYPE	DESCRIPTION	FEE
Consultant Fees	NOTE: some applications will require the use of outside consultants. See BDMC 2.60.050	Actual Cost plus 10%
	Deposit	\$1000 min, per consultant quote
Preliminary Plat	Base Application Fee	\$2,000.00
	per lot charge	\$100.00
	Engineering Review - per lot charge	\$75.00
	Plat Alteration or Vacation	\$1,500.00
	Time Extension - 1 year	\$1,000.00
Final Plat	Base Application Fee	\$1,500.00
	per lot charge	\$100.00
	Engineering Final Review	\$300.00
Binding Site Plan	Base Application Fee	\$1,500.00
	per lot charge	\$100.00
Preliminary Short Plat	Base Application Fee	\$750.00
	per lot charge	\$100.00
	Engineering Review - per lot charge	\$75.00
	modified short plat	\$750.00
Final Short Plat	Application Fee	\$750.00
	Engineering Final Review	\$300.00
Lot Line Adjustment	Residential application fee	\$300.00
	Non-Residential application fee	\$600.00
Lot Line Elimination	Application Fee	\$250.00

Master Plan Development	Application Fee	\$25,000.00	\$25,250.00
	per acre charge	\$100.00	\$101.00
Development Agreement	Application Fee	\$1,500.00	\$1,515.00
	staff review time	Staff Hours + 10%	
Annexation	10% Notice of Intent	\$1,000.00	\$1,010.00
	60% Petition	\$5000 deposit, actual staff time	
Conditional Use	Application Fee	\$1,000.00	\$1,010.00
Administrative Conditional Use	Application Fee	\$250.00	\$252.50
Variance	Single Family Lot	\$500.00	\$505.00
	All Others	\$1,000.00	\$1,010.00
Administrative Variance	Application Fee	\$250.00	\$252.50
Accessory Dwelling Unit	Application Fee	\$250.00	\$252.50
Shoreline Exemption	Application Fee	\$100.00	\$101.00
Shoreline Substantial Development	Application Fee	\$1,000.00	\$1,010.00
Shoreline Variance	Application Fee	\$1,000.00	\$1,010.00
Shoreline Conditional Use	Application Fee	\$1,000.00	\$1,010.00
Site Plan Review	Application Fee	\$750.00	\$757.50
	Engineering Review	\$300.00	
Comp Plan Amendment	Application Fee	\$2,000.00	\$2,020.00
Text Amendment, Title 16-19	Application Fee	\$2,000.00	
Rezone	Application Fee	\$1,000.00	\$1,010.00
SEPA Checklist	w/ land use or permit application	\$400.00	\$404.00
	w/o permit application	\$500.00	\$505.00
	for each additional study	\$250.00	\$252.50
Environmental Impact Statement	Per consultant contract	Actual Costs plus 10%	
Appeal of Administrative Decision	Application Fee	\$250.00	\$252.50
Appeal of SEPA action	Application Fee	\$250.00	\$252.50
Appeal of Notice of Violation	Application Fee	\$250.00	\$252.50
Temporary Use Permit	Application Fee	\$100.00	\$101.00
Transfer Development Rights	Application Fee	\$500.00	\$505.00
	per development credit	\$50.00	\$50.50
	Treasured Place Status	\$250.00	\$252.50

Tree Permit	Level 1 application Fee	\$250.00	\$252.50
	Level 2 application Fee	\$500.00	\$505.00
	Exemption Review	\$100.00	
Reasonable Use Exception	Application Fee	\$250.00	\$252.50
Sensitive Areas Permit	Application Fee	\$500.00	\$505.00
Sensitive Area Utility Exception	Application Fee	\$1,000.00	\$1,010.00
Formal Code Interpretation	Application Fee	\$150.00	\$151.50
Pre-Application Meeting	1 hour meeting and review of submittal	No Charge	
	Additional meetings	\$200.00	\$202.00
Hearing Examiner	Hearing Fee	\$750.00	\$757.50
	actual costs	Hourly Rate + 10%	
Public Notice Boards	Per BDMC 18.08	3rd Party Vendor Charge	
Special Event Permit	1 day event	no charge	
	Multi-Day event requiring Council approval	\$200.00	
	Multi-Day event requiring Council approval & charging an entry fee	\$400.00	
Signs			
Wall Sign, non electric	25-50sf, 51-99sf, 100+ sf	\$100.00, \$150.00, \$200.00	101, 151.50, 202
Wall Sign, electric	25-50sf, 51-99sf, 100+ sf	\$120.00, \$170.00, \$220.00	121.20, 171.70, 222.20
Ground, non-electric	25-50sf, 51-99sf, 100+ sf	\$140.00, \$190.00, \$240.00	141.40, 191.90, 242.40
Ground, electric	25-50sf, 51-99sf, 100+ sf	\$160.0, \$210.00, \$260.00	161.60, 212.10, 262.60
All signs less than 25sf		\$90.00	\$90.90
Change of sign, all sizes		\$90.00	\$90.90
Permit Review	per hour	\$47.00	\$47.47

BDMC 2.62.012 may require the posting of a deposit and payment of actual city costs for certain permits.

Deposits that are listed on the General Fee Schedule are require to be paid in addition to the Permit Fees. The Deposit is used to cover staff costs, engineering, and or other professional consultant costs plus 10%. Deposits will be tracked on a monthly basis. If the cost exceeds the deposit, an additional deposit invoice will be sent in writing. If the additional deposit is not paid within 30 days, the city may discontinue review or work on the project or deem the project incomplete.

At the end of the project, the city will invoice in writing any final costs over the deposits, or refund any remaining balance to the person who made the deposit. Final invoices are due within 30 days.

BUILDING - FIRE		
TYPE	DESCRIPTION	FEE
Building Permit Fee	Based on Project Valuation	See page 10
Building Plan Check Fee	Based on Project Valuation	65% of permit fee, see page 10
Mechanical Permit	Flat Fee plus fixture count	See page 12
Plumbing Permit	Flat Fee plus fixture count	See page 11
Training Fee	Per application (I-Code permits only)	\$1.00
Change of Use w/o a TI	Permit Fee & Deposit	\$200 deposit, actual staff hours
Demo - SFR, out-building etc.	Permit Fee & Deposit	\$120 permit, \$1000 deposit

Relocation Permit (incl mfg home)		\$200.00	\$202.00
Mobile Home Title Elimination	Permit Fee	\$100.00	\$101.00
Driveway (stand alone)	expansion & new	\$200.00	\$202.00
Re-Roof permit - Residential	Permit Fee	\$100.00	\$101.00
Re-Roof permit - Commercial/ MF	Permit Fee & Plan Check	based on valuation, see page 10	
Miscellaneous Permit	Permit Fee	\$100 deposit + actual hours	
Investigation Fee-Work w/o a permit	Permit Fee	Double Req'd permit fees	
Temporary Certificate of Occupancy	Per 30 day TCO	\$250.00	\$252.50
Permit Extension	180 day extension	\$50.00	\$50.50
Application Extension	90 day extension	\$50.00	
Consultant/Peer Review	consultant fees	per contract plus 10%	
Coal Mine Hazard Report Review		\$100.00	
Fire Permit	Base Fee	\$100.00	\$101.00
Fire Sprinkler/Alarm System Review	Plan Review & Inspection Fee	per contract plus 10%	
Fireworks Display	Plan Review & Inspection Fee	per contract plus 10%	
Temporary Fireworks Stand	Permit Fee	\$100.00	\$101.00
	Removal Bond-refundable	\$750.00	\$757.50
Fuel/Oil Tanks Decommission/Remove	Base Permit Fee	\$100.00	\$101.00
	Plan Review & Inspection Fee	per contract plus 10%	
Residential LPG Tanks	Base Permit Fee	\$120.00	\$121.20
	Tank Under 125 gallons, additional	\$45.00	\$45.45
	126 to 500 gallons, additional	\$70.00	\$70.70
	501 gallons and up, additional	\$95.00	\$95.95
	Each 500 gallons additional	\$120.00	\$121.20
Technology Fee	per permit application	\$25.00	
	per \$10,000 in project value	\$2.00	
<i>The technology fee is assessed for each of the following transactions: Building Permits, Fire Permit, Sign Permit, Demolition Permit, Right of Way Use Permit and most Land Use permits. Over the counter Mechanical and Plumbing permits are exempt as well as Land Use Exemption applications. The fee is collected at the time of issuance for building permits and right-of-way use permits. A technology fee will be assessed at Land Use application submittal.</i>			

LICENSES		
TYPE	DESCRIPTION	FEE
Regular Business License	Annual	Initial Fee \$70 Renewal \$60
Regular Business License (partial)	Pro-rate: 50% fee reduction after June 30	\$35.00
Temp Business License (30 days)	per 30 day license, maximum of 2 per year	\$15.00
Duplicate Business License	per copy	\$10.00
Relocation/Re-issue	business moves locations	\$10.00
Specialty Licenses		
Pawnbrokers	Yearly	\$100.00
Firearms Dealer	Federal Firearms License, yearly	\$125.00
Solicitors and mobile vendors	Annual	\$70.00
	Temporary (30 Days)	\$15.00
Carnivals, circus, and shows	per event	\$50.00

Adult Entertainment License	per establishment	\$1,000.00
	operator license	\$100.00
	employees license	\$50.00
Utility License	Annual	\$60.00
Penalty, Late Renewal Payment	Feb 1-28	\$10.00
	Mar 1-31	\$20.00
	April 1-30	\$30.00
	May 1 and after	double renewal fee, collections

CITY STAFF RATES		
TYPE	DESCRIPTION	FEE
City Administrator	Per Hour	\$93 \$94
Asst. City Administrator/City Clerk	Per Hour	\$78 \$84
Deputy City Clerk	Per Hour	\$46 \$50
Finance Director	Per Hour	\$69 \$70
Deputy Finance Director	Per Hour	\$59 \$58
Senior Accountant	Per Hour	\$34 \$40
Community Development Director	Per Hour	\$70 \$73
Permit Technician Supervisor	Per Hour	\$52 \$54
Permit Technician	Per Hour	\$45 \$44
Economic Development Director	Per Hour	\$72 \$75
Natural Resources	Per Hour	\$73.00
Building Official/Code Official	Per Hour	Per Contract + 10%
Building Plans Examiner	Per Hour	Per Contract + 10%
Public Works Director	Per Hour	\$80.00
Public Works Admin. Asst. 3	Per Hour	\$45 \$51
Utilities Supervisor	Per Hour	\$72 \$76
Utility Operator	Per Hour	\$43 \$47
Utility Worker	Per Hour	\$39 \$44
Facilities Coordinator	Per Hour	\$49 \$51
Police Chief	Per Hour	\$90 \$89
Police Officer w/ vehicle	Per Hour	\$75.00
Senior Associate Planner	Per Hour	\$45 \$48
Information Services Manager	Per Hour	\$74 \$73
Clerical Staff	Per Hour	\$28.00
City Engineer		Per Contract + 10%
City Attorney		Per Contract + 10%
Landscape Architect		Per Contract + 10%
Consultant Planner		Per Contract + 10%
Other Consultant or Contractors		Per Contract + 10%
Hearing Examiner		Per Contract + 10%

PARKS		
TYPE	DESCRIPTION	FEE
Liquor Use Permit	Per Event	\$25.00
Overnight Camping Permit	Per Campsite	\$10.00
Vending Permit	Per Event	\$50.00
Overnight Moorage Permit	Per Boat	\$10.00
Parking Fee @ Boat Launch	Per Vehicle	\$5.00

\$25.25
\$10.10
\$50.50
\$10.10

PASSPORTS		
TYPE	DESCRIPTION	FEE
passport fee check is made payable to the US Department of State. The execution fee check is made payable to the		
Passport Book		
Passport Fee **	Age 16 and over	\$110.00
Execution Fee		\$25.00
		Total \$135.00
Passport Fee **	Under Age 16	\$80.00
Execution Fee		\$25.00
		Total \$105.00
Passport Card		
Passport Fee **	Age 16 and over	\$30.00
Execution Fee		\$25.00
		Total \$55.00
Passport Fee **	Under Age 16	\$15.00
Execution Fee		\$25.00
		Total \$40.00
Expediting Fee (Book Only)		\$60.00
File Search Fee		\$150.00
Overnight Deliver Return Fee	Passport book only	\$12.72
** Other conditions and restrictions may apply, see City Clerk's office for more details.		

MISCELLANEOUS FEES		
TYPE	DESCRIPTION	FEE
Photocopying	Materials copied on the copier on legal, letter or ledger size paper (includes packet material, ordinances, resolutions, minutes, contracts, etc.)	\$0.15
Oversize Documents/Plotter copies	per page, black & white	\$5.00
	per page, color	\$7.00
Duplication Audio Tapes CD's	Per tape/CD	\$40 \$1.50
CD or DVD Disk	Per disk	\$1.50
Transcription Preparation	staff time or outside agency	actual cost
	Deposit	\$300.00
City Clerk Certification of Documents	per page	\$1.00
Notary Public Work		\$40.00
King County Recording Fee	Per page, pass through King County fees	actual cost per King County
Return Check Fee		\$35.00
Return Check Fee plus door hanger for utility payments		\$45.00
Computer Printout List	Set-up Fee	\$25.00
	1st 100 pages of printout	\$0.20
	All Additional Pages	\$0.20

City of Black Diamond Maps		\$5.00
Black Diamond Zoning Map	Oversized 18x24 or larger	\$7.00
	11x17	\$3.00
Zoning Ordinance Code		\$50.00
Comprehensive Plan		\$85.00
Water Comp Plan		\$80.00
Sewer Comp Plan		\$80.00
Municipal Code		Current Publishing Price
Public Works Standards		\$50.00
Stormwater Ordinance		\$25.00
BD Design Standards & Guidelines		\$50.00
Each Section		\$10.00

Exhibit 1

Table 1-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$ 1.00 TO \$500.00	\$26.00
\$501.00 TO \$2,000.00	\$26.00 for the first \$500.00 plus \$3.35 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 TO \$25,000.00	\$76.20 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 TO \$50,000.00	\$430.40 for the first \$25,000.00 plus \$11.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 TO \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 TO \$500,000.00	\$1093.20 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 TO \$1,000,000.00	\$3556.30 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 AND UP	\$6169.65 for the first \$1,000,000.00 plus \$4.05 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$100.00 per hour' (Minimum charge - two hours)
2. Re-Inspection fees	\$75.00 per assessment'
3. Inspections for which no fee is specifically indicated	\$75.00 per hour' (Minimum charge - one hour)
4. Additional plan review due to additions or revisions to plans	\$84.00 per hour' (Minimum charge - one hour)
5. Additional plan review due to Deferred Submittals	\$84.00 per hour' (Minimum charge - 1 hour)
6. For use outside consultants for plan checking and Inspections or both	Actual cost + 20%
7. Plan review shall be 65% of the permit fee when required,	
<p>Public Improvement Projects Fee Wavier. The city administrator may, in his discretion, waive any or all of the permit fees required under the International Building Code and any amendments thereto, for any public improvement project for which the city is providing some or all of the funding for said project.</p>	

'Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Exhibit 2 - PLUMBING PERMIT FEES

Permit Issuance	2009 Current	2013 Proposed
1. For issuing each permit	\$22.00	\$40.00
2. For issuing each supplemental permit	\$11.00	\$12.00

Unit Fee Schedule (note the following do not include permit-issuing fee):

1. For each additional plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and back flow protection thereof)	\$8.00	\$9.00
2. For each building sewer and each trailer park sewer	\$17.00	\$19.00
3. Rainwater systems - per drain (inside building)	\$8.00	\$9.00
4. For each water heater and/or vent	\$8.00	\$9.00
5. For each industrial waste pretreatment interceptor including its trap and vent except kitchen-type grease interceptors functioning as fixture traps	\$8.00	\$9.00
6. For each installation, alteration or repair of water piping and/or water treatment, each	\$8.00	\$9.00
7. For each repair or alteration of a drainage or vent piping, each fixture	\$8.00	\$9.00
8. For each lawn sprinkler system on any one meter including back flow protection devices thereof	\$8.00	\$9.00
9. For atmospheric-type vacuum breakers not included in item 12:		
1 to 5	\$6.00	\$7.00
over 5, each	\$1.00	\$2.00
10. For each backflow protective device other than atmospheric type vacuum breakers:		
2 inch (51 mm) diameter and smaller	\$17.00	\$19.00
over 2 inch (51 mm) diameter	\$44.00	\$49.00
11. For initial installation and testing for a reclaimed water system	\$33.00	\$36.00
12. For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$33.00	\$36.00
13. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$55.00	\$61.00
14. For each additional medical gas inlet(s)/outlet(s)	\$6.00	\$7.00
15. Spa & Hot Tubs	Fixtures count + \$93.00/hr plan review	
16. Swimming Pool	Fixtures count + \$93.00/hr plan review	

Other Inspections and Fees:

1. Inspections outside of normal business hours	\$84.00 *	\$125.00
2. Re-inspection fee	\$84.00 *	\$93.00
3. Inspections for which no fee is specifically indicated	\$84.00 *	\$93.00
4. Additional plan review required by changes, additions or revisions to approved plans (min. charge one-half hour)	\$84.00 *	\$93.00

Exhibit 3 - MECHANICAL PERMIT FEES

Permit Issuance and Heaters:	2009 Current	2013 Proposed
1. For issuing each permit	\$26.00	\$36.00
2. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$8.00	\$9.00
Unit Fee Schedule (Note: the following do not include permit-issuing fee):		
1. Furnaces		
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 btu/h (29.3kW)	\$16.00	\$18.00
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$20.00	\$22.00
For the installation or relocation of each floor furnace, including vent	\$16.00	\$18.00
For the installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater	\$16.00	\$18.00
2. Appliance Vents		
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$8.00	\$9.00
3. Repairs or Additions		
For the repair of, the alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$15.00	\$17.00
4. Boilers, Compressors and Absorption Systems		
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kW) or each absorption system to and including 1,000,000 BTU/h	\$16.00	\$18.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kW) to and including 15 horsepower (52.7kW) to and including 30 horsepower (105.5kW) or each absorption system over 500,000btu/h (146.6kW) to and including 1,000,000 Btu/h (293.1kW)	\$41.00	\$45.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5kW) to and including 50 horsepower (176kW) or each absorption system over 1,000,000btu/h (293.1kW) to and including 1,750,000 Btu/h (512.9kW)	\$61.00	\$67.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176kW), or each absorption system over 1,750,000 Btu/h (512.9kW)	\$102.00	\$112.00
5. Air Handlers		
For each air handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto (Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance cooling system, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code)	\$12.00	\$14.00
For each air-handling unit over 10,000 cfm (4719 L/s)	\$20.00	\$22.00

6. Evaporative Cooler

For each evaporative cooler other than a portable type	\$12.00	\$14.00
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7. Ventilation and Exhaust

For each ventilation fan connected to a single duct	\$8.00	\$9.00
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For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$12.00	\$14.00
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For the installation of each hood which is served by a mechanical exhaust, including the ducts for each hood	\$12.00	\$14.00
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8. Incinerators

For the installation or relocation of each domestic-type incinerator	\$16.00	\$18.00
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For the installation or relocation of each commercial or industrial type incinerator	\$16.00	\$18.00
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9. Gas Piping

Gas piping systems 1-5 outlets	\$15.00	\$17.00
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For each additional gas outlet over 5	\$2.00	\$3.00
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10. Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table	\$12.00	\$14.00
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Other Inspections and Fees:

1. Inspections outside of normal business hours, per hour (min. charge 2 hours)	\$84.00 *	\$125.00
2. Inspections for which no fee is specifically indicated, per hour (min. charge one-half hour)	\$84.00 *	\$93.00
3. Revisions to plans or to plans for which an initial review has been completed (min. charge one-half hour)	\$84.00 *	\$93.00

*Building Official Contract fee + 10%

Cemetery Code



INTEROFFICE MEMORANDUM

TO: BLACK DIAMOND CITY COUNCIL
FROM: AARON NIX, PARKS/NATURAL RESOURCES
SUBJECT: CEMETERY CODE UPDATE
DATE: 1/7/2013
CC: REBECCA OLNESS, MAYOR, BRENDA MARTINEZ, CITY CLERK/ASSISTANT CITY ADMINISTRATOR

Honorable Councilmembers,

The Cemetery Code was last looked at in 1978 when the City acquired the property from a non-profit group that as we understand at the time of transfer, was struggling to keep the facility maintained and felt that the City could address its maintenance and operations issues better.

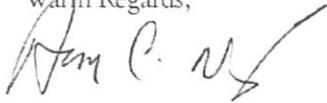
Washington State law, with regard to Public Cemeteries, has been updated in recent years and we've included some of these provisions within the attached pdf for your review. Consistent with that code, lies the ability of the City to form a Cemetery Board that can serve as a voice of the community on issues pertaining to maintenance, operations and events that might occur at the facility in the future. The Mayor and staff have received emails and telephone calls with regard to the facility, with the public wanting to help maintain it through headstone cleaning events, gravesite restoration and other activities. The recent budget cutbacks and subsequent decrease in the level of service as it pertains to this facility, makes the use of volunteer efforts that much more critical in maintaining the facility as an historical landmark and an asset to the community. The recent successful headstone cleaning event (fall 2012) and installation of a new waterline through the facility (summer 2012) with grant funds demonstrates that there are resources available, with little or no cost to the City other than staff time, currently provided for under the funding agreement. Staff is looking to find innovative, cost-effective ways of maintaining and running this facility, while saving the City financial resources including hits on the general fund and the utilities, which have carried the burden with maintenance and operations of this particular facility in the past. In addition, staff has taken a look at the rate structure for burials at the facility and is ready, at a subsequent work study session, to discuss this issue as soon as the Council feels it is appropriate.

With that said, staff feels that it is essential in moving forward with revising City code in order to create a Cemetery Board that can help provide grass root efforts in the maintenance, operation and future of this facility. Ultimately, staff has tried to put financial decision making as it pertains to the facility in the hands of the Council, as is appropriate, with the board serving in an advisory role.

With the success of the Community Center and the Black Diamond Museum, staff is confident that once again the residents of Black Diamond and those living on the outskirts of the City, will step up to protect this historical landmark and move towards self efficiency in providing these services. Staff is ready to move forward with this upon the Council's approval and adoption of the revised code.

I look forward to discussing this matter with you at the January 17, 2013 work study session.

Warm Regards,

A handwritten signature in black ink, appearing to read "Aaron Nix", with a stylized flourish extending to the right.

Aaron Nix
City of Black Diamond
anix@ci.blackdiamond.wa.us
360.886.5700

ACN

Enclosures:

1. Revised draft cemetery code update with red strikethrough.
2. Pdf of sections of Washington State law as it pertains to Public Cemeteries utilized in revising the current City code section 12.12.

Cemetery Code

NOTE: The purpose of this proposed revision:

- Respond to the desire of several local citizens to serve on a cemetery board or committee and to increase volunteerism in the city.
- A desire to update and streamline the cemetery language in the BDMC to properly reflect how the cemetery is managed under state laws and accounting principles as established by the State Auditor.
- Remove obsolete penalty provisions and simply use the existing local ordinance pertaining to malicious mischief.

Black Diamond, Washington, Code of Ordinances >> Title 12 - STREETS, SIDEWALKS AND PUBLIC PLACES
>> Chapter 12.12 - CEMETERY >> ARTICLE I. - REGULATIONS >>

ARTICLE I. - REGULATIONS

12.12.010 - Cemetery established.

12.12.020 - Intent.

12.12.030 - Maintenance and improvement.

12.12.040 - Board—Membership.

12.12.050 - Board—Duties.

12.12.060 - Sale of lots and burial grounds.

12.12.070 - Abandoned lots.

12.12.080 - Special care or operating fund established.

12.12.090 - Trust fund.

12.12.100 - Violation—Penalty.

12.12.010 - Cemetery established.

There is established the Black Diamond cemetery, the site thereof to be the present site of the cemetery, at one time operated and maintained by the Black Diamond cemetery association, with full power of acquisition of additional land for burial purposes when the same is deemed necessary. ~~This shall be a nonendowment care cemetery pursuant to RCW 68.40.080. It is the purpose of the cemetery to honor those interred.~~

(Ord. 210 § 1, 1978)

NOTE: Times and state laws change. In this case, public cemeteries are no longer are regulated under Chapter 68.60 RCW - the original language was put in place in the last century. The statute reference and nonendowment language are obsolete and therefore removed.

12.12.020 - Intent.

It is the intent of the ordinances codified in this ~~chapter~~ article to comply with the provisions of Chapter 68.52 RCW ~~Chapter 68.40 regarding the creation and maintenance of a municipal cemetery.~~ of a nonendowment care cemetery. All purchasers of cemetery lots since the passage of Ordinance No. 185* [9] shall, therefore, be reimbursed that portion of the sales price which was deposited into an endowment fund, or in the alternative, shall be allowed to have the proportionate money deposited into the trust fund established in this article.

(Ord. 210 § 9, 1978)

NOTE: New language to reflect the newer state statutes pertaining to government operated cemeteries.

12.12.030 - Maintenance and improvement.

It is the purpose and policy of the city council to maintain the cemetery as a public burial ground with care thereof, and the grave lots therein, and to keep the same as a burial tract with grass, shrubs and trees as shall be provided by the city council in the budget. ~~—, through the agency of its cemetery board.~~

(Ord. 210 § 2, 1978)

12.12.040 – Advisory Board—Membership.

There is created a cemetery advisory board consisting of five members, all of whom shall be appointed by the mayor, and who shall hold office at his/her pleasure, with the provision that two members shall serve for one year, one member for two years, one member for three years and one member for four years, but the members of any cemetery board in operation on the effective date of the ordinance codified in this article may be retained by the mayor, and their members added to if so desired, and that

the members may be appointed by the mayor from the members of the city council, the qualified voters of the city ~~or freeholders of the city,~~ or residents of adjacent territory who have a historical linkage to the cemetery.

(Ord. 210 § 3, 1978)

12.12.050 - Board—Duties.

A. It shall be the duty of the cemetery advisory board:

1. ~~To organize and plan for open public meetings as necessary, to develop a public notification process for such meetings in consultation with the city clerk and hold meetings at least monthly, and immediately thereafter to~~ to provide a report on such meetings at the next regular meeting of the city council parks and cemetery committee or its successor. ~~render a report thereon at the next regular meeting of the city council;~~
2. ~~To study, consider and recommend changes to the mayor and city council on cemetery policies, beautification, maintenance and or upkeep; maintain the cemetery in a manner befitting the solemnity of the ground;~~
3. ~~To advocate for and encourage continuing volunteer efforts to maintain and repair cemetery grounds and works, including but not limited to landscaping, headstone maintenance and historical documentation, all within any general guidelines set forth by the city. employ a superintendent, or a caretaker, and to enumerate and prescribe his powers and duties;~~
4. ~~To contract for the purchase of equipment, shrubs, flowers, grass seed, trees, and such labor, material, machine operations or other matter as may be required in the necessary operation of the cemetery, all of which is subject to the confirmation, ratification and approval of the city council;~~
5. ~~To make all necessary rules and regulations as may be necessary and/or required relative to monuments, headstones, markers, flowers, grass, trees and shrubs, and/or buildings, that are permitted on the burial grounds;~~
6. ~~To arrange for the proper keeping of all financial records in books of account to account for all funds or moneys received, and to keep all burial lots properly registered, and satisfactory books for identification of all burial places;~~
7. ~~To check and approve all expenditures of moneys belonging to the cemetery;~~
8. ~~To do and perform every other act, matter and thing necessary and/or required to be done for the complete performance and maintenance of the care, improvement, operation and solemnity of the grounds.~~

B. All actions of the board as provided in this section shall be subject to the confirmation, ratification and approval of the city council.

B. Nothing in this Section gives the cemetery advisory board the power to direct staff, expend funds of the city or to obligate a particular course of action on behalf of the city.

(Ord. 210 § 4, 1978)

12.12.060 - Sale of lots and burial grounds.

A. Any person(s) owning lot(s) in the cemetery will not be permitted to sell the lot(s) except to the city, for which lot(s) the city agrees to pay the original purchase price; the size of the lots to be determined by the cemetery board.

B. Funds received from the sale of lots will be paid to the city clerk-treasurer, who shall keep a record thereof, and who will deposit such funds to the General Fund. ~~portions to the current cemetery maintenance or operating fund or to other special care funds, as the board of directors shall from time to time direct, all for the purpose of maintaining and improving the cemetery.~~

(Ord. 210 § 5, 1978)

NOTE: consistent with guidance from the State Auditor, deposit of cemetery funds to the General Fund has been done for several years. Budgeted funds (planned expenditures) come from the General Fund and generally exceed the amount received each year from cemetery fees.

12.12.070 - Abandoned lots.

A. As provided in the laws of the state, the ownership of or right in or to unoccupied space in the cemetery shall, upon abandonment, be subject to forfeiture and sale by the city. ~~as having the ownership and/or management of the cemetery, for the purpose of providing for endowment care.~~

B. The continued failure by an owner to maintain or care for an unoccupied cemetery lot, unoccupied part of a lot, unoccupied lots or parts of lots for a period of five years creates and establishes a presumption that the same has been abandoned. The city council, ~~through its cemetery board,~~ has the necessary power and authority to take the necessary action for forfeiture and sale of any such lots according to and as provided by law.

(Ord. 210 § 6, 1978)

~~12.12.080 - Special care or operating fund established.~~

~~There is established a special care or operating fund for the city cemetery, into which fund shall be placed such money or moneys as may be properly done by law and the direction of the board of directors of the cemetery, and the same shall be expended therefrom only upon properly signed and approved vouchers, and warrants drawn thereon, signed by the mayor and countersigned by the city clerk-treasurer.~~

{Ord. 210 § 7, 1978}

12.12.090—Trust fund.

It is the intent and purpose of this article to create a nonendowment, nonperpetual care cemetery due to lack of availability of lots for sale and consequently, the inability to obtain sufficient money to properly fund an endowment care cemetery. However, it is the intent of the council to provide a fund or trust fund for the purpose of accepting public donation, bequests or other gifts to maintain the cemetery. There is therefore established a fund which shall be kept by the city clerk-treasurer and shall be open for public inspection and audited by such committee as the city council shall from time to time direct for the purpose of accepting public donations, bequests and other gifts for the betterment of the cemetery. Both principal and interest may be used from this trust fund as the cemetery board directs (subject to the approval of the city council) for the benefit of the cemetery. When possible, the moneys in the trust fund shall be invested by the city clerk-treasurer in interest bearing accounts. The expenditure of interest and/or principal from the fund shall be made only on claims filed with the city clerk-treasurer and approved by the cemetery board, and council. , on vouchers drawn by the city clerk-treasurer and paid by the city clerk-treasurer, after having been countersigned by the mayor and clerk-treasurer.

{Ord. 210 § 8, 1978}

12.12.100—Violation—Penalty.

Any person, firm or corporation who (i) violates any of the provisions of this article; (ii) violates any of the rules or regulations adopted by the cemetery board for the beautification, maintenance and/or upkeep of the cemetery; (iii) wilfully damages or destroys any tombstone, monument or marker or wilfully damages or destroys any of the cemetery property; (iv) permits any livestock within the cemetery grounds; or (v) violates any portion of this article, shall be punished by a fine not to exceed one hundred dollars or by thirty days' imprisonment in the city jail, or by both such fine and imprisonment.

NOTE: the crime of malicious mischief is adequately covered in BDMC 9.69.090 and in state laws, Chapter 9A.48 RCW.

{Ord. 210 § 10, 1978}



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[68.40.090](#) << [68.40.095](#) >> [68.40.100](#)

RCW 68.40.095

Certain cemeteries exempt from chapter.

This chapter does not apply to any cemetery controlled and operated by a coroner, county, city, town, or cemetery district.

[1987 c 331 § 40.]

68.40





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[RCWs](#) > [Title 68](#) > [Chapter 68.52](#) > [Section 68.52.040](#)

[68.52.030](#) << [68.52.040](#) >> [68.52.045](#)

RCW 68.52.040

Cities and towns may own, improve, etc., cemeteries.

Any city or town may acquire, hold, or improve land for cemetery purposes, and may sell lots therein, and may provide by ordinance that a specified percentage of the proceeds therefrom be set aside and invested, and the income from the investment be used in the care of the lots, and may take and hold any property devised, bequeathed or given upon trust, and apply the income thereof for the improvement or embellishment of the cemeteries or the erection or preservation of structures, fences, or walks therein, or for the repair, preservation, erection, or renewal of any tomb, monument, gravestone, fence, railing, or other erection at or around a cemetery, lot, or plat, or for planting and cultivating trees, shrubs, flowers, or plants in or around the lot or plot, or for improving or embellishing the cemetery in any other manner or form consistent with the design and purpose of the city, according to the terms of the grant, devise, or bequest.

[1955 c 378 § 1; 1909 c 156 § 1; RRS § 3773. Formerly RCW [68.12.040](#).]





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[68.52.040](#) << [68.52.045](#) >> [68.52.050](#)

RCW 68.52.045

Cities and towns may provide for a cemetery board.

The legislative body of any city or town may provide by ordinance for a cemetery board to be appointed by the mayor in cities and towns operating under the mayor-council form of government, by the city commission in cities operating under the commission form of government, and by the city manager in cities and towns operating under the council-manager form of government: PROVIDED FURTHER, That no ordinance shall be enacted, pursuant to this section, in conflict with provisions contained in charters of cities of the first class.

[1955 c 378 § 2. Formerly RCW [68.12.045](#).]





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[RCWs](#) > [Title 9A](#) > [Chapter 9A.48](#) > [Section 9A.48.090](#)

[9A.48.080](#) << [9A.48.090](#) >> [9A.48.100](#)

RCW 9A.48.090

Malicious mischief in the third degree.

(1) A person is guilty of malicious mischief in the third degree if he or she:

(a) Knowingly and maliciously causes physical damage to the property of another, under circumstances not amounting to malicious mischief in the first or second degree; or

(b) Writes, paints, or draws any inscription, figure, or mark of any type on any public or private building or other structure or any real or personal property owned by any other person unless the person has obtained the express permission of the owner or operator of the property, under circumstances not amounting to malicious mischief in the first or second degree.

(2) Malicious mischief in the third degree is a gross misdemeanor.

[2009 c 431 § 6; 2003 c 53 § 71; 1996 c 35 § 1; 1975 1st ex.s. c 260 § 9A.48.090.]

Notes:

Applicability -- 2009 c 431: See note following RCW [4.24.230](#).

Intent - Effective date - 2003 c 53: See notes following RCW [2.48.180](#).

Property crime database, liability: RCW [4.24.340](#).



CRIMINAL CODE
 AS IN
 BDMC
 CHAPTER 9.69