

BLACK DIAMOND CITY COUNCIL MINUTES
Regular Work Session of August 13, 2015
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session to order at 6:00 p.m. and lead us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Morgan, Edelman, Goodwin and Taylor.

ABSENT: None.

Staff present: Seth Boettcher, Public Works Director; Brenda L. Martinez, City Clerk/HR Manager.

Others present: Chief Smith and Chief Barlow

Mayor Benson welcomed everyone and asked Councilmember Taylor to report on the first work session item.

WORK SESSION:

Fire and Emergency Services in Black Diamond – Draft Pre-Annexation Agreement

Councilmember Taylor stated the reason for the work session today is to start to put together what would be a pre-annexation agreement and in order for this to happen Council needs to discuss any concerns and to also identify things they would like to have included in the draft agreement.

Chief Smith commented on the two elements for tonight's discussion 1) Elements of the Pre-Annexation Agreement list as developed by the Ad Hoc Committee, and 2) Boiler Plat Example of Pre-Annexation Agreement between City and Fire District.

Chief Smith reviewed with Council the punch list the ad hoc committee put together and noted the Board of Fire Commissioners not having any additions to it.

Items of discussion included:

- Level of Service
- Assets (who owns what if annexation takes place) (use of real property, future capital needs)
- Disposition of Property (owned by City)

- Maintenance and Repair (if required should City maintain ownership of facilities or equipment)
- Representation of City (what are the options)
- Pre Existing Capital Needs (how are these addressed (Fire Stations, Apparatus, etc.)
- Mitigation/Impact Fees (how are these handled)
- Legal Issues (let the lawyers tell us)
- Other services to the City (Fire Marshal, Investigation, etc.)
- Code Enforcement
- Fees for Service
- Interlocal Ageement (joint purchase opportunities) Chapter 39.34 RCW Interlocal Cooperation Act
- Language related to other “shared” resources (IT, vehicle maintenance, grounds maintenance, etc.)
- Language pertaining to areas that may be annexed into the City, that are not presently part of the Fire District. (RCW 52.04.091)
- Participation in Community Events
- CERT (Citizens Emergency Response Team)
- Disaster Preparedness, EOC, etc.
- Participation in City planning and other functions
- Public Information
- De-Annexation of City from District (As per RCW 52.04.101) (should the City opt to de-annex at a later date.)
- Term of Agreement (how long does this document remain in effect?)

Chief Smith reviewed with Council the boiler plate agreement that was provided in the packet material.

Councilmember Deady commented on the next step being at addressing the level of service deficiency that currently exists as this needs to be solved. She suggested having Council look at putting a bond out next year for the construction of a new fire station.

Councilmember Edelman agreed with Councilmember Taylor as the Council will need a lot of this information before moving forward so we can identify the deficiencies and then move forward. She also commented on the Ad Hoc Committee meeting she attended where bonding counsel gave a presentation and suggested a work session on this in the future for Council.

Councilmember Goodwin commented that it might be helpful to get education out to folks on fire service (response data) as the public will wonder why Council is looking at this.

Chief Smith agreed and stated the Fire Department will be at Labor Days and thought this would be a great place to start the public conversation.

In closing, Chief Smith commented the Ad Hoc Committee will come up with more detailed language for the agreement based on Council’s discussion tonight.

Mayor Benson thanked the Fire Chief's for attending.
Mayor Benson announced the next topic for tonight's work session is the Transportation Benefit District and invited Public Works Director Boettcher to address Council on this item.

Transportation Benefit District (TBD)

Public Works Director Boettcher reported that over the last couple of years the Finance Director has made aware the money deficiencies in the street fund. He noted the shortfall has continued to use up fund balance each year. He further noted that a public hearing was held before Council on this issue at the August 6th meeting.

Councilmember Goodwin stated the City of Black Diamond needs these additional funds for basic level of service in the street department.

Public Work Director Boettcher walked council through the actions that will be to take in the future should a transportation benefit district be established.


Discussion continued with Council being supportive of the establishment of a TBD.

A **motion** was made by Councilmember Goodwin and **seconded** by Councilmember Taylor to adjourn the meeting. Motion **passed** with all voting in favor (5-0). The meeting ended at 7:55:12 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk