

CITY OF BLACK DIAMOND
September 28, 2017 Special Meeting Agenda
25510 Lawson Street, Black Diamond, Washington

6:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

1) WORK SESSION

- a) Review of Current Year Revenues and Expenditures as Adopted in the 2017 Budget – Ms. Miller
- b) Review of 2018 Preliminary Budget Summary for all Funds – Ms. Miller

2) ADJOURNMENT

BLACK DIAMOND CITY COUNCIL MINUTES
September 28, 2017 Special Meeting
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Morgan, Edelman, Weber, and Pepper.

ABSENT: None

Staff present: May Miller, Finance Director, and Brenda L. Martinez, City Clerk.

Finance Director Miller discussed the two goals for the meeting which were: 1) Where this City is now compared to the 2017 budget; she also noted using August information along with trends for this comparison, and 2) Review of 2018 Preliminary Budget Summary for all funds. She commented that a few numbers will change in the preliminary budget, however the majority will not as they come from true sources.

Ms. Miller reviewed with Council the adopted budget calendar which outlines upcoming meeting dates, public hearings, and required dates set by the Revised Code of Washington (RCW). She thanked the Deputy Finance Director Ms. King for all her hard work in putting tonight's document together.

1) WORK SESSION

a) Review of Current Year Revenues and Expenditures as Adopted in the 2017 Budget

Ms. Miller reviewed with Council the following year end projections for both revenues and expenditures for 2017. She highlighted certain areas and reviewed the increases or decreases to those areas.

- General Fund
- Street Fund
- Water Fund
- Sewer Fund
- Stormwater Fund

- 2017 Salary Schedule

Councilmember Weber noted sending an email to Ms. Miller and asked if she had time to look at it.

Finance Director Miller explained the bolded positions in the salary schedule are filled and the positions with check marks are currently vacant.

b) Review of 2018 Preliminary Budget Summary for all Funds

Finance Director Miller reviewed with Council the following proposed 2018 Preliminary Budget Summaries:

- General Fund 2018 Preliminary Budget for Revenue and Expenditures
- Functions Supported by the General Fund
- Street Fund 2018 Preliminary Budget
- Water Fund 2018 Preliminary Budget
- Sewer Fund 2018 Preliminary Budget
- Stormwater Fund 2018 Preliminary Budget
- All Funds Summary Statement 2018
- 2018 Debt Service

In closing, Finance Director Miller reviewed the adopted budget calendar and recapped the upcoming budget meetings and process.

Questions regarding the 2018 Preliminary Budget were:

Councilmember Pepper had a question on page 11 regarding the 14.3% for Community Development. Ms. Miller noted the percentage increase is due primarily to a building official and consultants.

There were questions regarding permitted homes and homes that will be sold. Ms. Miller explained her methodology for reasoning out what made sense when calculating for new construction and related revenues.

Councilmember Deady noted she would like to see the city put aside money for a land purchase for a fire station and would like to see this as a line item in the budget. She also discussed the need for a sprinkler system at Community Gym as recommended by the Fire Department and a budget to build stairs to gain access to the stage.

There was discussion surrounding fire deficiency in the City, fire impact fees, and future bonds.

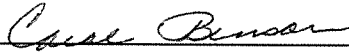
Councilmember Pepper noted being supportive of filling the vacant positions in the City so there can be robust peer review in the City.

ADJOURNMENT:

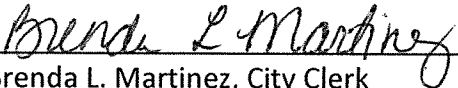
A **motion** was made by Councilmember Edelman and **seconded** by Councilmember Deady to adjourn the meeting. Motion **passed** with all voting in favor (5-0).

The meeting ended at 7:18:29 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk