

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES**

April 13, 2017

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Morgan, Edelman, Weber and Pepper.

ABSENT: None

Staff present: May Miller, Finance Director, Andrew Williamson, MDRT/Ec Dev/Interim Community Development Director; Scott Hanis, Capital Projects/Program Manager; and Brenda L. Martinez, City Clerk.

Mayor Benson welcomed everyone and announced the one item for discussion on the agenda is the 2017-2022 Capital Improvement Plan as there was not enough time to address this item at the last work session.

WORK SESSION:

2017-2022 Capital Improvement Plan (CIP)

Points of Discussion

Councilmember Morgan asked if there could be a criteria list made for the projects like the one the Growth Management Committee did for the Transportation Improvement Plan. There was discussion on the different plans the City has (water comprehensive plan, sewer comprehensive plan, parks plan, comprehensive plan, etc.) and it being a good idea to know when the plans were done so they could be used to make a more educated priority list. Mayor and staff discussed the expense involved with the plans and their updates.

There was discussion on whether the Capital Improvement Plan the Comprehensive Plan need to be congruent and if there is a requirement for consistencies between these two plans. Mayor Benson noted no as they are different plans, however you will see similarities.

Discussion began on Council setting project priorities within the plan and should grant funding become available for a project not on the priority list staff would still pursue the grant. There continued to be discussion on grant funding that is released and the importance of having shovel ready projects.

Councilmember Pepper asked if the Rock Creek Bridge is in this plan. It was noted this is last year's plan and the replacement project for Rock Creek Bridge would go into the next plan update. Ms. Miller noted the schedule for the next plan update would be staff starting the process in the fall of this year and bring forward to Council in 2018.

Councilmember Morgan asked about projects T3- New Arterial "Annexation Road" and T4 – Lake Sawyer Road Extension and when those will be built. MDRT Director Williamson noted that T3 is within the plats and is a developer project so in the document is staff's best guess. He also noted that T4 is built and will be before Council soon for approval.

There was discussion on the asphalt overlays and how they are ranked. Capital Projects/Program Manager Hanis discussed a new program TIB has called pot hole repair and noted small cities being eligible for this new program.

There were questions on the 169 roundabout and letting DOT decide as it might be faster and more efficient to let them do their project.

Discussion began on projects S1 – Upgrade Utility Staff Facilities, T2 – Roberts Drive Road Improvements, T8 – Roberts Drive Rehabilitation Phase 2, and T10 – Downton Public Parking.

Councilmember Pepper suggested getting an update from staff on grant funding for each project. Capital Projects/Program Manager Hanis reviewed with Council the grant funding/funding status of the following projects: T2 – Roberts Drive Road Improvements, T5 – 224th Guardrail at Covington Creek, W2 – Springs & Transmission Reconstruction (funded by WSFFA), W5 – Asbestos Watermain Replacement Program, S1 – Upgrade Utility Staff Facilities, S2 – Infiltration and Inflow Reduction, D1 – Lawson Hills Storm Pond Sediment Removal (completed) D2 – Replace Covington Creek Culverts, D3 – N. Commercial St 169 Stormwater Improvements, P1 – Ginder Creek Trail and Site, P6 – New Cemetery Niche Wall, and P7 – Rehabilitate E. Ginder Creek Property.

Finance Director Miller reported on fire impacts fees and what portions of that money can be used for a fire engine. She also noted receiving preliminary estimates from the fire department for costs and discussed debt payments and other options. Ms. Miller recommended the fire truck replacement being on the top ten list.

Other projects discussed and reported on were L2 – Patrol Car Replacement, L1 – Police Technology, G1 – City Technology Upgrades, and G5 – Gym/Wayfinding Signs. Following discussion Ms. Miller discussed the importance of summarizing where all the REET is coming from so it shows we are fiscally responsible.

Mayor Benson reviewed with Council the 2016 schedule for the 2017-2022 CIP and asked that it be placed back on the agenda so the City can move forward and start work on the next update cycle.

It was suggested that Councilmembers come to the next meeting on April 20 with their five top priorities to this plan so it can be discussed and passed.

ADJOURNMENT:

A **motion** was made by Councilmember Deady and **seconded** by Councilmember Edelman to adjourn the meeting. Motion **passed** with all voting in favor (5-0).

Meeting ended at 7:41 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk