

**BLACK DIAMOND CITY COUNCIL
SPECIAL MEETING MINUTES**

July 26, 2018

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout and Wisnoski. (Councilmember Oglesbee was not present during roll call and entered the meeting at 6:01 p.m.)

ABSENT: None

Staff present were: Mayene Miller, Finance Director; Seth Boettcher, Public Works Director; Barbara Kincaid, Community Development Director; Andy Williamson, MDRT/EC Dev Director; Chief Barlow; Rob Reed, IS Manager; and Brenda L. Martinez, City Clerk.

1) 2019-2024 Capital Improvement Plan – General Government Portion

Mayor Benson welcomed everyone and stated that tonight we are reviewing the general government portion of the CIP and we will be going out of order and starting with the IT pages.

Administration General Government

IS Manager Reed reviewed with Council the Technology needs for the City over the next six year. They included, phones, PC hardware, PC software, network hardware, security, server hardware, server software, disaster recovery, and audio and video needs. He also discussed the replacement schedule for computers and tablets for Councilmembers and noted technology being properly funded.

- G1 - City Technology

Finance Director Miller reviewed the following projects with Council.

- G2 – General Facility Improvements
- G3 – Gym/Way Finding Signs

Review of summary page for Administration General Government projects.

Parks Department

Public Works Director Boettcher reviewed the following park projects:

- P1 – Ginder Creek Trail and Site Restoration
- P2 – Grant Matching Funds
- P3 – Parks Comprehensive Plan Update
- P4 – Boat Launch Park Shoreline Stabilization
- P5 – New Niche Wall at the Cemetery
- P6 – Rehabilitate East Ginder Creek Property
- P7 – Rec Center HVAC – There was discussion to change the words Rec Center to Gym and also about moving this project to 2019 and moving another project out.
- P8 – Lake Sawyer Park Boat Launch Pay Station
- P9 – Skate Park Reconstruction

Review of summary page for the parks department projects.

Fire Department

Chief Barlow reviewed the following fire department projects:

- F1 – Replace Reserve Engine (1986)
- F2 – Replace SCBA and Defibrillator
- F3 – Replace Primary Fire Engine (2000)
- F4 – Replace Aid Car (1994)
- F5 – Lawson Hills Fire Station, Vehicles & Equipment

Review of summary page for the fire department projects.

Police Department

Finance Director Miller reviewed the following police department projects:

- L1 – Patrol Car Replacement Plan
- L2 – Police Radio Replacement

Review of summary page for the police department projects.

In closing, Finance Director Miller reviewed the summary page for all the general government projects and noted that fire has the most cost, however some of that is developer funded. She also noted evening out the spending yearly and in this plan the spending is about \$200,000 per year. She then shared her formula for forecasting unit sales and reviewed the calendar for the Capital Improvement Plan stating a public hearing will be held on August 2nd with adoption anticipated to occur at the August 16 regular business meeting.

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Edelman. Motion **passed** with all voting in favor (5-0).

The meeting ended at 7:53 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

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