

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Ordinance amending the Petty Cash and Change Account as adopted by Ordinance No. 08-874 to increase Police Department change amount	Agenda Date: March 21, 2019 AB19-018	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
	Public Works – Seth Boettcher	
Cost Impact (see also Fiscal Note):	Court – Stephanie Metcalf	
Fund Source: --All Funds		
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Proposed Ordinance		
SUMMARY STATEMENT: Ordinance 08-874 was adopted on November 8, 2008 and needs to be amended to increase the Police Department’s change account from \$100 to \$200 due to increase receipting activity for Traffic School. The Ordinance also needed to be up-dated and restructured to reflect the amounts in each department.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Finance Committee reviewed the proposed Ordinance change at their regular business meeting on March 14, 2014 and recommended forwarding to the full council for approval.		
RECOMMENDED ACTION: A MOTION to adopt Ordinance No. 19-1119, amending the Petty Cash and Change Account as adopted by Ordinance 08-874 to increase the Police Department change amount.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
March 21, 2019		

ORDINANCE NO. 19-1119

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING CHAPTER 3.24 OF THE BLACK DIAMOND MUNICIPAL CODE REGARDING THE PETTY CASH AND CHANGE ACCOUNT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the finance director is authorized under BDMC 3.24.010 to establish a general petty cash fund and change account; and

WHEREAS, the amounts kept in this fund need to be updated from time to time to reflect the economic and budget situation of the City; and

WHEREAS, the current petty cash/change account needs to be changed to increase the Police Department change fund amount from \$100 to \$200;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Amendment. Chapter 3.24 of the Black Diamond Municipal Code is hereby amended to read as follows:

3.24.010 Petty cash and change account established.

A. The finance director or designee is authorized to establish a general fund petty cash and change account as follows:

Change Accounts	Petty Cash
1. Finance/utilities	\$300
2. Municipal court	100
3. Police department	<u>200</u> 100
4. Finance department	200
5. Community development	150

B. The petty cash and change account total of ~~eight~~nine hundred fifty dollars shall be administered and allocated by the finance director, or designees, in accordance with the rules or policies providing for such lawful administration.

Section 2. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2019.

CITY OF BLACK DIAMOND

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

Approved as to form:

David Linehan, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date: