

## APPLICATION FOR APPOINTMENT TO BLACK DIAMOND CITY COUNCIL POSITION #6

### Applicant Information

*(Please type or print)*

Applicant Name Chad Hoffman  
Residence Address 23534 Granite Court Black Diamond, WA 98010  
Home Phone 425-999-1715 Work Phone \_\_\_\_\_  
Email choffman72@hotmail.com

### Cover Letter and Resume

Please attach a one-page cover letter and a resume of no more than two pages to this application.

### Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Black Diamond on separate pages, using no more than 3 pages total:

1. Why are you interested in serving as a Black Diamond City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Black Diamond community. Address its relevance to the position of Black Diamond City Councilmember.
5. What do you wish to accomplish during this appointed term as a Black Diamond City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else you would like to add that would help us get to know you a little better?

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Please return this form, your cover letter, resume and answers to the supplemental questions to the City Clerk at Black Diamond City Hall (24301 Roberts Drive, mail at PO Box 599, Black Diamond, WA 98010, or by email to [bmartinez@blackdiamondwa.gov](mailto:bmartinez@blackdiamondwa.gov) ) **no later than 4:00 p.m. on September 8, 2020.** Applications received after 4:00 p.m. will not be accepted.

If delivered or mailed the application and any correspondence should be addressed to:

**Brenda L. Martinez, City Clerk  
Black Diamond Councilmember Recruitment  
PO Box 599/24301 Roberts Drive  
Black Diamond, WA 98010**

## Supplemental Questions

1. Why are you interested in serving as a Black Diamond City Councilmember?

**Being a new homeowner in the City of Black Diamond I would like to personally invest back into the community.**

2. What strength would you bring to the Council?

**I would hope to bring an outside view with a local interest.**

3. What are the three highest priorities and/or issues you believe the city needs to address? How would you propose to address the issue?

**I'm new to the community and don't have a lot of input yet but do feel the roundabout project at SR169 and Roberts Drive needs to fast track for safety.**

4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Black Diamond City Councilmember.

**I have no public or volunteer experience but do serve as a Sr. Consultant in my profession, thus making primary decisions on project scopes and delegation to my direct report's workloads.**

5. What do you wish to accomplish during this appointed term as a Black Diamond City Councilmember?

**I would like to help move Black Diamond forward as it continues to grow.**

6. What is your vision for our City and community?

**Small Town family friendly community.**

7. Is there anything else you would like to add that would help us get to know you a little better?

**I'm married and the father of two. My family and I relocated to Washington State from the mid-west in 2008. I currently work for a major tech company and specialize in physical security systems.**



# CITY OF BLACK DIAMOND

Councilmember Position #6

Chad Hoffman  
Choffman72@hotmail.com

# Chad Hoffman, EL06, CSPM<sup>®</sup>, CPD

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23534 Granite CT Black Diamond, WA 98010 | 425-999-1715 | choffman72@hotmail.com

Licensed and Certified Security System Professional offering 29 years of experience. Strong understanding of security operations and system delivery for the corporate and retail tech industry.

## Certifications

- Washington State EL06 Journeyman Electrician
- CSPM Certified Professional
- CPD (CPTED) Certified Professional
- Lenel Certified Professional
- Bosch Intrusion Certified Professional
- Milestone Certified Professional

## Experience

### SR. GSS SECURITY SYSTEMS DELIVERY MANAGER - RETAIL | LMC CONSULTING | MAY 2014 -PRESENT

#### Part of the Real Estate and Security org at Microsoft

- Manage consulting team responsible for the security systems within the Microsoft Retail Store portfolio, covering four countries across seven time zones.
- Own all phases of retail projects deliveries - e.g. Security Consulting, Design, Scope of work, Budget, System Engineering, Project Management and System Commissioning.
- Manage all service and maintenance of the retail systems, e.g. Lenel Access Control, Bosch Intrusion Systems, Biometric readers, Network Cameras and Milestone System.
- Communicate with project stakeholders on status, risk and budget.
- Manage 3<sup>rd</sup> party vendors companies.
- Travel to domestic and international locations for quality control inspections and security system commissioning.

### PHYSICAL SECURITY PROJECT MANAGER | STANLEY CSS | JULY 2013 – MAY 2014

- Embedded service management for Microsoft Retail Stores.
- Responsible for project scheduling, parts ordering, managing Stanley technicians and subcontractors during installation, job costing and forecasting, meetings, system programming sheets, commissioning documents and system programming.
- Traveling to domestic and International locations for system commissioning with client.

### DIGITAL SECURITY ADMIN | CBRE | JUNE 2012 – NOVEMBER 2012

- Embedded service management for Microsoft Corporate Campus.
- Responsible for break fix repairs to the LENEL Onguard Access Control and Video systems.
- Manage 3<sup>rd</sup> party vendor companies hired to perform security repairs.

### PHYSICAL SECURITY PROJECT MANAGER | RFI COMMUNICATIONS | SEPTEMBER 2008 – JULY 2013

- Embedded service management for Microsoft Corporate Campus, Microsoft Retail Stores and Microsoft US.
- Responsible for project scheduling, parts ordering, managing RFI technicians and subcontractors during installation, job costing and forecasting, meetings, system programming sheets, commissioning documents and system programming.
- Traveling to domestic and international locations for system commissioning with client.

### SECURITY PROGRAM MANAGER | SONITROL SECURITY ALARMS | OCTOBER 1991 – AUGUST 2008

- Responsible for security systems delivery, service and maintenance.

## Skills

- Strong work ethic
- Certified Security Project Manager (CSPM)
- Crime Prevention Through Environmental Design (CPTED)
- Strong customer service and delivery
- Proficient with Access Control, CCTV and Intrusion Systems
- Proficient with Bluebeam
- Strong cross-group collaboration and relationship management skills
- Ability to work independently or as a team player
- Proficient with MS Office Suite applications
- Ability and willingness to travel
- Ability to work in fast pace environment
- Strong oral and written communication skills