

Elected Officials >>>

Mayor, Dave Gordon

Councilmember Tamie Deady

Councilmember Erika Morgan

Councilmember Janie Edelman

Councilmember Carol Benson

Councilmember Ron Taylor



A Bi-Monthly Newsletter

November / December 2014

the city connection...



"Facets of Black Diamond"

City offices will be closed:

- November 11th - Veterans Day
- November 27th & 28th - Thanksgiving
- December 24th, 25th & 26th - Christmas

Black Diamond PD - 2014 Marine Services Recap

While our busiest time of the year on Lake Sawyer is during the summer (peak-season), we continue to maintain marine-ready enforcement/emergency response during all months (off-season). Typically you will see our main patrol vessel deployed during the months of May-October which gives us safer enforcement capability. Our secondary vessel is deployed all year, with an emphasis on off-season enforcement/emergency response. The police department and fire department both have the capability to use the secondary vessel to ensure a fast response on Lake Sawyer, if needed.



This year we began 2014 by replacing/moving some navigation buoys on the lake. We will again do this at the beginning of 2015 as part of our yearly safety review of the lake before the peak-season begins.

In May, Sergeant Martinez and Officer Ross completed the Basic Marine Law

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City Budgets for 2015

Earlier this summer, the City began budget development under the guidance of Mayor Dave Gordon. The 2015 budget includes operating costs for Public Safety and General Government revenue and expenditures. It also includes budgets for the Street Fund, Water Fund, Wastewater Fund and Stormwater Fund. The 2015 capital projects are also included in the document.

With notice of the Funding Agreement limited wind-down, Council deliberations on the 2015 City Budget expanded to

four workstudies in October; two public hearings related to the operating budget are scheduled for November, one on proposed revenues and expenditures for 2015 and the other on the 2015 property tax levy.

On December 1, Council will conduct a final public hearing on the 2015 City Budget and will consider budget adoption at the December 18 Council meeting.

A copy of the 2015 Preliminary Budget will be available on November 14 to view

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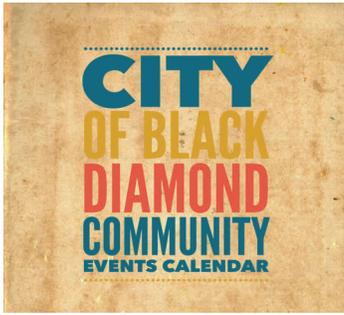
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Are you a local business owner holding an event? Let us know and we will alert the Community by putting your event on our monthly Community Event Calendar on the City's website.

2015 Budget (continued from front page)...

or purchase at City Hall or you can download a copy from the City website at www.ci.blackdiamond.wa.us.



PROPOSED MEETING DATES - 2015 BUDGET

- ★ November 6 - Council holds public hearing on property tax levy for 2015 budget.
- ★ November 20 - Council holds public hearing on revenue sources and expenditures for upcoming budget year. Copies of the Preliminary Budget made available to the public on November 14. Council adopts property tax levy for the 2015 budget.
- ★ December 1 - Council holds final public hearing on 2015 budget.
- ★ December 18 - Council adopts final 2015 budget and transmits to the State Auditor's Office.

** Calendar subject to change*

Business License renewals are coming soon....

The City of Black Diamond has approximately 395 businesses that operate in the City throughout the calendar year. These include retail stores, restaurants, real estate agents, hair salons, daycares, construction firms and more. Some of these businesses have storefronts here in Black Diamond, others are home occupations, and still more perform frequent business in Black Diamond but have offices elsewhere.

The Black Diamond Municipal Code 2.58 requires businesses operating in the City of Black Diamond have a current license. The license helps ensure all businesses have acquired the appropriate state licenses and permits, adhere to the zoning guidelines, conform to all building codes, and meet safety requirements. Most businesses are characterized as regular licenses, but the City also has some specialty licenses for pawnbrokers, carnivals, adult entertainment, firearms, solicitors/mobile vendors and utility licenses. Some businesses may require more than one type of license.

Solicitors are required to obtain their license before contacting the public. Background checks are performed on every solicitor operating in Black Diamond. If they are not able to produce a copy of the solicitor license upon request, they are not approved to solicit within City limits.

Business license permitting fees are based on the type of business, location and period of operation. **The majority of Black Diamond businesses are classified as regular, which are \$70 new and renew at \$60 annually. Renewal forms will be sent out in mid-December.** Renewals not postmarked by January 31st, 2015 will be assessed a \$10 late fee. Late fees will continue to assess monthly if licenses fees are not paid. Anyone not renewed by May 1, 2015 will be sent to a collection agency for unpaid fees. **If your business has closed or no longer is working in Black Diamond please return the renewal form with that information written on the form.** The City will cancel the license.

If you have any questions, please contact the City at 360-886-5700. We would like this process to be as simple as possible. Please remember to sign and return the renewal form and enclose the payment. Checks should be made payable to the City of Black Diamond. If you are a new business, applications are available on the City website or at City Hall. Generally a **new** license will have a fee of \$70, unless it is a specialty license or a temporary.



COMMUNITY EVENTS

- ◆ Christmas Tree Lighting - December 5th - 6:30 - 8:30 p.m. - Black Diamond Community Center - Contact BDCC for more information - (360)886-1011
- ◆ Old Town Christmas - TBD - Check our website for date and information
- ◆ Share the Joy - Application are due December 1st- Toys will be distributed December 22nd - contact the Black Diamond Community Center for more information - (360)886-1011

Community Contacts...

Black Diamond Community Center **(360) 886-1011**

Hours of Operation:
Monday – Friday 8 – 4

Black Diamond Post Office **(360) 886-9429**

Hours of Operation:
Monday – Friday 9 – 5

Black Diamond Museum Historical Society **(360) 886-2142**

Hours of Operation:
Thursdays – 9 - 4
Sat. & Sun. 12 - 3

Black Diamond Library **(360) 886-1105**

Hours of Operation:
Monday, Wednesday and
Thursdays 10 – 9
Tuesdays – 10 – 6
Sat. – 10 – 5



Winterizing your Water Pipes

To prevent the mess and aggravation of frozen water pipes, protect your home, apartment or business by following these simple steps:

Locate and insulate pipes most susceptible to freezing, typically those near outer walls, in crawl spaces or in the attic; wrap pipes with heat tape (UL approved); seal any leaks that allow cold air inside where pipes are located; disconnect garden hoses and shut off and drain water from pipes leading to outside faucets. This reduces the chance of freezing in the short span of pipe just inside the house.

When it's cold, let hot and cold water trickle at night from a faucet on an outside wall; open cabinet doors to allow more heat to get to un-insulated pipes under a sink or appliance near an outer wall; make sure heat is left on and set no lower than 55 degrees; if you plan to be away:

(1) Have someone check your house daily to make sure the heat is still

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Marine Services Recap (continued from front page)...

Enforcement class in Kennewick, WA. This 44-hour class gives the officer the training needed to safely enforce boating laws on any body of water. In October, Officer Tapecc attended the Marine Conference which the state requires us to attend. This conference provides training on marine-related items which will be presented to the rest of the department, as well as many administrative updates to maintain a boating program as a law enforcement agency.



The Marine Service Unit's primary duty is to enforce and educate boaters about the boating laws on beautiful Lake Sawyer. In addition, we perform boating safety inspections, investigate boating accidents, attend community events on the lake (4th of July Festivities & Lake Sawyer Annual Meeting), and maintain our current patrol vessels to ensure they are in proper working order. 2014 was a safe year on Lake Sawyer as there were no reportable accidents or injuries. Overall, officers conducted over 165 hours of on-water time on the lake which led to 115 vessel inspections, 420 visual spot inspections, 30 warnings, and 15 boating-related citations (including 1 Boating under the Influence arrest).

We encourage you to visit the Black Diamond Police Department's website at www.ci.blackdiamond.wa.us and click on the Marine Services section for specific Lake Sawyer Boating Regulations or visit the Washington State Parks & Recreation website for state laws regarding boating. The phase in period for the Boater Education Card requirement is over as of 2015. All boat operators, except those exempted elsewhere in RCW 79A.60.640, must have a Boater Education Card before operating a motorized vessel of 15 horsepower or greater.

Check out our Emergency Management page on the website at www.ci.blackdiamond.wa.us/emerg_manag there you will find tons of resources to help you plan and prepare to help you and your loved ones get through a disaster.

Winterizing your Water Pipes (continued from page 3)...

on to prevent freezing, or (2) drain and shut off the water system (except indoor sprinkler systems). If pipes freeze, make sure you and your family know how to shut off the water in case pipes burst. Stopping the water flow will minimize the damage to your home. Call a plumber and contact your insurance agent; never try to thaw a pipe with an open flame or torch; always be careful of the potential for electric shock in and around standing water.



WINTER EMERGENCY TIPS

While the danger from winter weather varies across the country, nearly everyone, regardless of where they live, are likely to face some type of severe winter weather at some point in their lives. Winter storms can range from a moderate snow over a few hours to a blizzard with blinding, wind-driven snow that lasts for several days. Many winter storms are accompanied by dangerously low temperatures and sometimes by strong winds, icing, sleet and freezing rain.



One of the primary concerns is the winter weather's ability to knock out heat, power and communications services to your home or office, sometimes for days at a time. Heavy snowfall and extreme cold can immobilize

an entire region. It is important to be prepared for winter weather before it strikes. To prepare for a winter storm you should make sure you have the following:

- * Rock salt or more environmentally safe products to melt ice on walkways. Visit the [Environmental Protection Agency](#) for a complete list of recommended products.
- * Sand to improve traction, snow shovels and other snow removal equipment.
- * Minimize travel. If travel is necessary, keep a disaster supplies kit in your vehicle.
- * Sufficient heating fuel. You may become isolated in your home and regular fuel sources may be cut off. Store a good supply of dry, seasoned wood for your fireplace or wood-burning stove.
- * Adequate clothing and blankets to keep you warm.

RECENTLY ADOPTED ORDINANCES

Ordinance No. 14-1035, regarding Procedures for Procurement

Ordinance No. 14-1036, adopting Findings of Facts regarding MPD Application Moratorium

COMMUNITY DEVELOPMENT HOLIDAY HOURS

In addition to being closed every Tuesday and Friday through the end of the year, Community Development offices will be closed on the following 2014 holidays:

CLOSED November 27th & 28th - Thanksgiving Holiday

CLOSED December 22nd – 26th, Christmas week

CLOSED January 1st - New Years Day



- * Bring pets inside during winter weather. Move other animals or livestock to sheltered areas with non-frozen drinking water.
- * Make a [Family Communications Plan](#). Your family may not be together when disaster strikes, so it is important to know how you will contact one another, how you will get back together and what you will do in case of an emergency.
- * Get a NOAA Weather Radio which broadcasts alerts and warnings directly from the NWS for all hazards.
- * Free smart phone apps are available from FEMA and the American Red Cross which provide information about finding shelters, providing first aid, and seeking assistance for recovery.

council / commission / committee meetings...

Monthly meetings for City Council are held the first and third Thursday of each month at 7 p.m. Work Sessions / Town Hall Meetings are held the second Thursday of each month starting at 6 p.m. Planning Commission meetings are held on the first Tuesday after the first Council meeting at 7 p.m. of each month (unless otherwise noted). Please contact the Clerks office for more information (360)886-5700 or check out the City Clerks webpage at www.ci.blackdiamond.wa.us/Depts/Clerk to view meeting materials.



CITY COUNCIL MEETINGS 25510 LAWSON STREET

NOV 6 - 7 p.m.
NOV 13 - 6 p.m. (Work Session & Town Hall Meeting)
NOV 20 - 7 p.m.
DEC 1 - 7 p.m. (Special Meeting)
DEC 4 - 7 p.m.
DEC 11 - 6 p.m. (Work Session & Town Hall Meeting)
DEC 18 - 7 p.m.

PLANNING COMMISSION 25510 LAWSON STREET

NOV 18 - 7 p.m.
DEC 9 - 7 p.m.

FINANCE/BUDGET COMMITTEE 24301 ROBERTS DRIVE

NOV 13 - 4 p.m.
NOV 25 - 4 p.m.
DEC 11 - 4 p.m.
DEC 30 - 4 p.m.

PARKS/CEMETERY COMMITTEE 24301 ROBERTS DRIVE

NOV 18 - 10 a.m.
DEC 16 - 10 a.m.

PUBLIC WORKS COMMITTEE 24301 ROBERTS DRIVE

NOV 6 - 4 p.m.
NOV 20 - 4 p.m.
DEC 4 - 4 p.m.
DEC 18 - 4 p.m.

PUBLIC SAFETY COMMITTEE 24301 ROBERTS DRIVE

NOV 7 - 6 p.m.
DEC 5 - 6 p.m.

PLANNING/COMMUNITY SERVICE COMMITTEE 24301 ROBERTS DRIVE

NOV 11 - 4 p.m. **CANCELLED**
DEC 9 - 4 p.m.

ALL COUNCIL/COMMISSION MEETINGS ARE HELD IN THE COUNCIL CHAMBERS UNLESS OTHERWISE NOTED. ALL COMMITTEE MEETINGS ARE TENTATIVE AND HELD IN THE PUBLIC WORKS CONFERENCE ROOM UNLESS OTHERWISE NOTED ON THE AGENDA. CHECK WEBSITE FOR ANY CHANGES.

CITY HALL
P.O. Box 599
24301 Roberts Drive

contact information...

(360) 886-5700
(253) 631-0351
Fax: (360) 886-2592

**COMMUNITY DEVELOPMENT* /
NATURAL RESOURCES* /
ECONOMIC DEVELOPMENT ***

P.O. Box 599
24301 Roberts Drive

***NEW OFFICE HOURS MONDAY, WEDNESDAY & THURSDAY 8:30 a.m. — 5 p.m.**
***CLOSED ON TUESDAYS AND FRIDAYS**

(360) 886-5700
(253) 631-0351
Fax: (360) 886-2592

POLICE DEPARTMENT
P.O. Box 309
25510 Lawson Street

(253) 631-1012
Non-Emergency No: (360) 886-0022
Fax: (360) 886-2901

MUNICIPAL COURT*
P.O. Box 599
25510 Lawson Street

***OFFICE HOURS MONDAY—THURSDAY 8:30 a.m. — 5 p.m.**
***OPEN EVERY 2ND AND 4TH FRIDAY FOR 1/2 DAY 8:30 a.m. — NOON**

(360) 886-7784
Fax: (360) 886-5354

FIRE DEPT. DISTRICT #44

(253) 735-0284

PUBLIC WORKS
P.O. Box 599
24301 Roberts Drive

(360) 886-5700
(253) 631-0351
Fax: (360) 886-2592

UTILITY AFTER HOURS EMERGENCY PAGER (253) 333-5555

Departments >>>

- ◆ Administration,
Mayor Gordon
- ◆ City Clerk/HR Manager,
Brenda L. Martinez, CMC
- ◆ Community Development/
Natural Resources,
Aaron Nix
- ◆ Economic Development/MDRT,
Andrew Williamson
- ◆ Finance,
Mayene Miller
- ◆ Police,
Jamey Kiblinger
- ◆ Public Works,
Seth Boettcher, PE

