

**RESOLUTION NO. 08-503**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, APPROVING THE STORMWATER MANAGEMENT PLAN AND AUTHORIZING THE MAYOR TO INCLUDE A COPY OF THE PLAN IN THE ANNUAL NPDES PHASE II PERMIT REPORT TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY**

**WHEREAS**, the Washington State Department of Ecology issued a National Pollutant Discharge Elimination (NPDES) Western Washington Phase II Municipal Stormwater Permit that regulates the discharge of stormwater from municipal stormwater systems; and

**WHEREAS**, the City of Black Diamond is regulated under the NPDES Phase II permit; and

**WHEREAS**, the NPDES municipal stormwater permit requires submittal of an annual report which is to include a copy of the stormwater management plan; and

**WHEREAS**, the stormwater management plan must include five elements: public education and outreach; public involvement and participation; illicit discharge detection and elimination; controlling runoff from new development and redevelopment; and pollution prevention and maintenance and operations for municipal operations; and

**WHEREAS**, the Council previously approved a contract with PacWest Engineering to create the plan and reviewed the draft plan at its May 1 study session; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Stormwater Management Plan is approved for implementation in the City of Black Diamond as substantially contained in form attached hereto as Exhibit A.

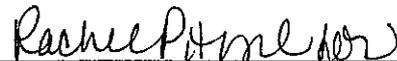
**Section 2.** The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the legislation, including submitting a copy of the plan with the City's annual report to the Washington State Department of Ecology.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 15TH DAY OF MAY, 2008.**

CITY OF BLACK DIAMOND:

  
\_\_\_\_\_  
Howard Botts, Mayor

Attest:

  
\_\_\_\_\_  
Brenda L. Streepy, City Clerk

**CITY OF BLACK DIAMOND**  
**STORMWATER MANAGEMENT PROGRAM**  
**(SWMP)**

**2008 ANNUAL UPDATE**



**PREPARED BY**



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*THIS PLAN IS BASED ON THE REQUIREMENTS OUTLINED IN THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT. MUCH OF THE LANGUAGE INCLUDED IN THIS DOCUMENT DESCRIBING PERMIT REQUIREMENTS HAS BEEN TAKEN DIRECTLY FROM THIS PERMIT AND HAS BEEN SUMMARIZED FOR EASE OF THE READER.*

*FOR COMPLETE REQUIREMENTS AND DETAILS, PLEASE REFER TO SECTION S5.C OF THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT.*

## SECTION 1 – INTRODUCTION

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### **1.1 INTRODUCTION**

This document constitutes the City of Black Diamond's Stormwater Management Program (SWMP) as required under Condition S5 of the Western Washington Phase II Municipal Stormwater Permit (the Permit). The purpose of this document is to detail actions that the City of Black Diamond has taken or will take to maintain compliance with conditions in the permit. This SWMP will be an attachment to the *Annual Report Form for Cities, Towns, and Counties* which is required to be submitted to the Department of Ecology by March 31<sup>st</sup> each year.

The City's SWMP is intended to reduce the discharge of pollutants from the City's Municipal Separate Storm Sewer System to the maximum extent practicable, meet Washington State's All Known and Reasonable Treatment requirements, and protect water quality. This goal is accomplished by the inclusion of all Permit SWMP components, minimum measures, and implementation schedules into the City's SWMP.

In compliance with Permit requirements, where the City is already implementing actions or activities called for in this document, the City will continue those actions or activities regardless of the schedule called for in this document.

## **SECTION 2 –MONITORING AND REPORTING**

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### **2.1 PERMIT REQUIREMENTS AND DATES**

Section S5.A, S8, and S9 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop, monitor, and report the City's Stormwater Management Program (SWMP). The Stormwater Management Program shall be designed to reduce the discharge of pollutants from the City stormwater system to the maximum extent practicable and to protect water quality. Specific program requirements are outlined below.

The City's goal is to complete the following by **March 31, 2008**:

- Submit the *Annual Report Form for Cities, Towns, and Counties* which is intended to summarize the City's compliance with the conditions of the Permit. The annual report shall be submitted by March 31 of each calendar year covering the previous calendar year.
- Prepare written documentation of the SWMP and update at least annually for submittal with the City's annual reports to the Department of Ecology.
- Include with the annual report, notification of any annexations, incorporations, or jurisdictional boundary changes resulting in an increase or decrease in the City's geographic area of permit coverage during the reporting period and the implications for the SWMP.
- Track the number of inspections, official enforcement actions and types of public education activities for inclusion in the City's annual reports to the Department of Ecology.
- Provide a description of any stormwater monitoring or studies conducted by the City during the reporting period for inclusion in the City's annual reports to the Department of Ecology.
- Assess the appropriateness of the BMP's identified by the City for each component of the SWMP; and any changes made, or anticipated to be made, to the BMP's that were previously selected to implement the SWMP, and why, for inclusion in the City's annual reports to the Department of Ecology.

The City's goal is to complete the following by **January 1, 2009**:

- Track the cost or estimated cost of development and implementation of each component of the SWMP.

The City's goal is to complete the following by **December 31, 2010**:

- Identify at least two suitable questions (such as How effective is a targeted action? Or Is the SWMP achieving a targeted environmental outcome?) and select sites where monitoring will be conducted. The City shall develop a monitoring plan.

The City's goal is to complete the following by **August 19, 2011**:

- Fully develop and implement a Stormwater Management Program (SWMP) designed to reduce the discharge of pollutants to the maximum extent practicable and to protect water quality.
- Coordinate, as necessary, with other entities covered under a municipal stormwater NPDES permit to encourage coordinated stormwater-related policies, programs and projects within adjoining or shared areas.

The City's goal is to complete the following by **March 31, 2012**:

- Include monitoring program reporting in the fourth annual report.

## **2.2 CURRENT ACTIVITIES**

The City has submitted the Annual Compliance Report to the Department of Ecology by March 31, 2008.

## **2.3 PLANNED ACTIVITIES**

Actions recommended for continued Permit compliance include:

- Development of separate storm utility and tracking of costs associated with SWMP implementation.
- Implement a monitoring compliance strategy, including development of monitoring plans necessary to implement Permit requirements and activities.
- Complete annual update to the City's SWMP.
- Summarize annual activities for the Annual Compliance Report.

## **SECTION 3 –PUBLIC EDUCATION AND OUTREACH**

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### **3.1 PERMIT REQUIREMENTS AND DATES**

Section S5.C.1 of the Western Washington Phase II Municipal Stormwater Permit requires the City to include an education program to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts. Specific program components are outlined below.

The City's goal is to complete the following by **February 15, 2009**:

- Include an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other City employees to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts.
- Prioritize education and outreach efforts to target the following audiences as further described in the Permit: General public; General public, businesses, including home-based and mobile businesses; Homeowners, landscapers and property managers; and Engineers, contractors, developers, review staff and land use planners.
- Measure the understanding and adoption of the targeted behaviors among the targeted audiences. The resulting measurements shall be used to direct education and outreach resources most effectively, as well as to evaluate changes in adoption of the targeted behaviors.
- Track and maintain records of public education and outreach activities.

### **3.2 CURRENT ACTIVITIES**

The City does not currently have a written Education and Outreach program for stormwater-quality related topics; however, the City has performed some public education and outreach activities in the past. For example the City provides storm drain stenciling on catch basins in order to increase awareness and prevent discharge of non-stormwater materials into the stormwater system.

### **3.3 PLANNED ACTIVITIES**

The City shall develop its Public Education and Outreach program in 2008. Actions recommended for continued Permit compliance include:

- Implement new or modify existing education and outreach activities including tracking and success monitoring.
- Evaluate understanding and adoption of target behaviors.
- Summarize annual activities for the "Public Education and Outreach" components of the Annual Compliance Report.

## **SECTION 4 – PUBLIC INVOLVEMENT AND PARTICIPATION**

### **4.1 PERMIT REQUIREMENTS AND DATES**

Section S5.C.2 of the Western Washington Phase II Municipal Stormwater Permit requires the City to provide ongoing opportunities for public involvement. Specific program components are outlined below.

The City's goal is to complete the following by **February 15, 2008**:

- Provide ongoing opportunities for public involvement through advisory councils, watershed committees, participation in developing rate-structures, stewardship programs, environmental activities or other similar activities.
- Create opportunities for the public to participate in the decision-making processes involving the development, implementation and update of the entire SWMP.
- Develop and implement a process for consideration of public comments on the SWMP.
- Make the SWMP, the annual report, and all other submittals required by the Phase II Permit, available to the public.
- Post on the City's website the annual report, and SWMP that was submitted with the latest annual report.

### **4.2 CURRENT ACTIVITIES**

The current compliance activities associated with the above Permit requirements include:

- The City has implemented a series of public involvement activities intended to meet the Permit requirements for public involvement in development of the Stormwater Management Program. This process has involved presentations to the City Council at sessions open to the public.
- The City plans to make the SWMP document and Annual Compliance Report available to the public on the City website.

## SECTION 5 – ILLICIT DISCHARGE DETECTION AND ELIMINATION

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### **5.1 PERMIT REQUIREMENTS AND DATES**

Section S5.C.3 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop and implement an ongoing program to detect and remove illicit connections, discharges, and improper disposal, including spills, into the municipal separate storm sewers owner or operated by the City. Specific program components are outlined below.

The City's goal is to complete the following by **February 15, 2009**:

- Publicly list and publicize a hotline or other local telephone number for public reporting of spills and other illicit discharges. The City shall keep a record of calls received and follow-up actions taken.

The City's goal is to complete the following by **August 15, 2009**:

- Develop and implement an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illegal discharges, and/or dumping into the City's municipal separate storm sewer system.
- Ensure municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities.
- Provide follow-up training as needed to address changes in procedures, techniques, or requirements.

The City's goal is to complete the following by **February 15, 2010**:

- Prioritize receiving waters for visual inspection.
- Ensure all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system shall be trained on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/connection.

The City's goal is to complete the following by **February 15, 2011**:

- Conduct field assessments of three high priority water bodies.

- Conduct field assessments on at least one high priority water body annually henceforth.
- Develop a municipal storm sewer system map, to be available upon request, that shall be periodically updated and shall include the location of all known municipal separate storm sewer outfalls and receiving waters and structural stormwater BMP's owned, operated, or maintained by the City. Include tributary conveyances, associated drainage areas, and land use for all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems. The map shall include all connections to the municipal separate storm sewer authorized or allowed by the City, as well as geographic areas that do not discharge stormwater to surface waters.

The City's goal is to complete the following by **August 19, 2011**:

- Develop and fully implement an ongoing program to detect and address non-stormwater discharges, spills, illicit connections and illegal dumping into the City's municipal separate storm sewer system. Include procedures for locating priority areas likely to have illicit discharges and field assessment activities including visual inspection of priority outfalls.
- Develop and implement procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the City
- Develop and implement procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures
- Develop and implement procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement actions if the discharge is not eliminated.
- Inform and distribute appropriate information to public employees, businesses, and the general public regarding the hazards associated with illegal discharges and improper disposal of waste.
- Develop and implement procedures for program evaluation and assessment, including tracking the number and type of spills or illicit discharges identified; inspections made; and any feedback received from public education efforts.

**5.2 CURRENT ACTIVITIES**

The City currently implements activities and programs that meet some of the Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City Municipal codes (BDMC 14.04.390) prohibits discharge of polluted waters into the storm drainage system.
- The City monitors City wide drainage features for illicit discharges.
- Water quality complaints and reports of spills or dumping are investigated and resolved.

**5.3 PLANNED ACTIVITIES**

The City currently conducts some illicit discharge detection and elimination activities, but should expand current efforts in order to maintain compliance as Permit requirements are phased in over the next several years. Actions recommended for continued compliance include:

- Documentation of existing programs and procedures.
- Review and update codes
- Update and augment education programs on the hazards of illicit discharges, and on reducing pollutants in permitted non-stormwater discharges.
- Create and publicize hotline for public reporting of spills and other illicit discharges.
- Develop and implement stormwater outfall illicit discharge screening program.
- City is planning for update and mapping of storm system inventory beginning in 2008.
- Select and implement IDDE issue tracking/resolution system.
- Revise current IDDE response process into a standard, City-wide EDDE response and enforcement process.
- Create IDDE training program.
- Summarize annual activities for the "Illicit Discharge Detection and Elimination" component of the Annual Compliance Report.

## **SECTION 6 – CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT AND CONSTRUCTION SITES**

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### **6.1 PERMIT REQUIREMENTS AND DATES**

Section S5.C.4 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop, implement, and enforce a program to reduce pollutants in stormwater runoff from new development, redevelopment and construction site activities. Specific program components are outlined below.

The City's goal is to complete the following by **August 15, 2009**:

- Develop, implement, and enforce a program to reduce pollutants in stormwater runoff from new development, redevelopment and construction site activities. This program shall be applied to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale. The program shall apply to private and public development, including roads.
- Adopt an ordinance or other enforceable mechanism that addresses runoff from new development, redevelopment, and construction site projects in conformance with Permit requirements. Retain existing local requirements to apply stormwater controls at smaller sites, or at lower thresholds.
- Adopt an ordinance or other enforceable mechanism that includes a site planning process and BMP selection and design criteria in conformance with Permit requirements.
- Document how the BMP selection and design criteria and requirements will protect water quality, reduce the discharge of pollutants to the maximum extent practicable, and satisfy State AKART requirements.
- Adopt an ordinance or other enforceable mechanism that provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the City's stormwater system.
- Adopt an ordinance or other enforceable mechanism that allows non-structural preventive actions and source reduction approaches such as Low Impact Development Techniques (LID), measures to minimize the creation of impervious surfaces and measures to minimize the disturbance of native soils and vegetation.

- Develop and implement a permitting process with plan review, inspection and enforcement capability for both private and public projects. At a minimum, this program shall be applied to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale.
- Review stormwater site plans for proposed development activities.
- Inspect, prior to clearing and construction, all known development sites that have a high potential for sediment transport.
- Inspect all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. Enforce as necessary based on the inspection.
- Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs. Also, verify a maintenance plan is completed and responsibility for maintenance is assigned. Enforce as necessary based on the inspection.
- Develop and implement an enforcement strategy to respond to issues of non-compliance.
- Develop and implement a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs.
- Adopt an ordinance or other enforceable mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities, and establishes enforcement procedures.
- Establish maintenance standards that are as protective or more protective of facility function than those specified in the 2005 Stormwater Management Manual for Western Washington.
- Perform maintenance within required timeframes when an inspection identifies an exceedence of the maintenance standard. For each exceedence of the required timeframe, the City shall document the circumstances and how they were beyond their control.
- Inspect annually all municipally owned or operated permanent stormwater treatment and flow control facilities, other than catch basins, and take appropriate maintenance actions in accordance with the adopted maintenance standards. The annual inspection requirement may be reduced based on inspection records.

- Inspect all new flow control and water quality treatment facilities, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed.
- Implement a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities.
- Provide copies of the "Notice of Intent for Construction Activity" and copies of the "Notice of Intent for Industrial Activity" to representatives of proposed new development and redevelopment.
- Ensure that all staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement, are trained to conduct these activities.

## **6.2 CURRENT ACTIVITIES**

The City currently implements activities and programs that meet some of the Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The Black Diamond Municipal Code (BDMC Section 14.04.390) restricts the discharge of pollutants in stormwater runoff to the municipal separate storm sewer system from some development and construction site activities. The City enforces this program through the Code (BDMC Section 14.04.400).
- The City requires submittal of Erosion and Sediment Control (ESC) plans and stormwater management plants (i.e. for post-construction, permanent site drainage, and water quality facilities).
- The City has prepared draft, updated Storm Drainage standards for adoption. These standards have been developed in conformance with the 2005 Stormwater Management Manual for Western Washington.
- The City conducts construction and stormwater site inspections during the pre-construction and construction phases.

- The City regularly inspects existing private storm water quality and detention ponds.

### **6.3 PLANNED ACTIVITIES**

The City has a program to help reduce stormwater runoff from new development and construction sites but has a goal to expand current efforts in order to maintain compliance as Permit requirements are phased in over the next several years. Actions that are recommended for continued compliance include:

- Review procedures for tracking and documenting Permit-related plan review, inspection, enforcement, and compliance activities and update as necessary.
- Update codes and standards as necessary.
- Distribute copies of the Notice of Intents for Construction Activity and Industrial Activity.
- Determine staff training needs and develop training strategies.
- Summarize annual activities for the “Controlling Runoff from New Development, Redevelopment and Construction Sites” component of the Annual Compliance Report.

## **SECTION 7 – POLLUTION PREVENTION AND OPERATION AND MAINTENANCE FOR MUNICIPAL OPERATIONS**

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### **7.1 PERMIT REQUIREMENTS AND DATES**

Section S5.C.5 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop and implement an operations and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations. Specific program components are outlined below.

The City's goal is to complete the following by **February 15, 2010**:

- Establish maintenance standards that are as protective, or more protective, of facility function than those specified in the 2005 Stormwater Management Manual for Western Washington.
- Perform maintenance within required timeframes when an inspection identifies an exceedence of the maintenance standard. For each exceedence of the required timeframe, the City shall document the circumstances and how they were beyond their control.
- Inspect annually all municipally owned or operated permanent stormwater treatment and flow control facilities, other than catch basins, and take appropriate maintenance actions in accordance with the adopted maintenance standards. The annual inspection requirement may be reduced based on inspection records.
- Conduct spot checks of potentially damaged stormwater facilities (other than catch basins) after major storm events.
- Establish and implement practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the City, and road maintenance activities conducted by the City.
- Establish and implement policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the City and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities.
- Develop and implement an on-going training program for City employees whose construction, operations or maintenance job functions may impact stormwater quality.

- Develop and implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit.

The City's goal is to complete the following by **February 15, 2012**:

- Inspect at least once, and clean if necessary, all catch basins and inlets owned or operated by the City.

### **7.2 CURRENT ACTIVITIES**

The City currently has activities and programs that meet some of the Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City has a program for catch basin inspections.
- Many of the City's landscape, open space, and facility management activities are managed to minimize the potential for stormwater pollution.
- The City inspects City owned stormwater treatment facilities.

### **7.3 PLANNED ACTIVITIES**

The City has a program to limit stormwater pollution potential related to its municipal operations and maintenance program, but has a goal to expand current efforts in order to maintain compliance as Permit requirements are phased in over the next several years. Actions that are recommended for continued compliance include:

- Update inspection, operation and maintenance processes and procedures for City-owned or operated stormwater catch-basins and flow control and treatment facilities.
- Develop and establish policies and procedures to reduce pollutants in stormwater discharges from lands owned or maintained by the City.
- Develop and implement training programs for staff whose work could impact stormwater quality.
- Update tracking and documentation methods and procedures associated with inspection, maintenance or repair activities.

- Create and implement Stormwater Pollution Prevention Plans (SWPPPs) for City Facilities.
- Summarize annual activities for the "Pollution Prevention and Operation and Maintenance for Municipal Operations" component of the Annual Compliance Report.