

RESOLUTION NO. 11-729

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AMENDING SECTION 17.1 OF COUNCIL RULES AND
PROCEDURES REGARDING COUNCIL STANDING
COMMITTEES

WHEREAS, the City Council of the City of Black Diamond adopted Resolution No. 09-598 establishing Council Rules and Procedures; and

WHEREAS, on January 7, 2010 Council amended Section 17.1 of the Council Rules and Procedures establishing new Council Standing Committees; and

WHEREAS, the City Council wishes to amend Section 17.1 of the Council Rules and Procedures regarding Council Standing Committees by adding a Committee Chair and additional rules to help foster more effective committee meetings;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Section 17.1 of the adopted City Council Rules and Procedures is hereby amended to read as set forth in the attached Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF JANUARY, 2011.

CITY OF BLACK DIAMOND:



Rebecca Olness, Mayor

Attest:



Brenda L. Martinez, City Clerk

SECTION 17 - COUNCIL COMMITTEES AND CITIZEN ADVISORY BOARDS

17.1 Annual confirmation by Council. Annually at its first meeting in January, the City Council shall vote on whether to confirm the Mayor's appointments to the Council Standing Committees. The purpose of the committees is to provide recommendations on major policy items to the City Council. Issues are forwarded by the Mayor to the appropriate committee for discussion. Membership of any given committee may include no more than two (2) Councilmembers, with one (1) Councilmember serving as the Chair. The permanent Standing Committees of the City Council and rules are as follows:

17.1.1 *Budget, Finance and Administration Committee:* The Budget, Finance and Administration Committee, in conjunction with City Staff, may consider matters related to the financial issue of the City, including the annual and capital budgets including revenues and expenditures, sale of bonds, general fiscal and financial conditions, voucher approval, rates and fees, audit and operations of the City, including but not limited to, facilities and properties computerization, periodic budget and financial reports, and policy matters related to personnel, in coordination with the finance and administration departments.

17.1.2 *Parks and Cemetery Committee:* The Parks and Cemetery Committee, in conjunction with City Staff, may consider matters related to planning and implementation of park and recreational facilities, capital improvement program, trails and cemetery.

17.1.3 *Planning and Community Services Committee:* The Planning and Community Services Committee, in conjunction with City Staff, may consider matters of a non-quasi judicial nature related to community growth and development, including but not limited to, planning of the physical, economic, aesthetic and social development of the City, comprehensive plan, zoning code, and housing, annexation policies, code enforcement, this committee may also consider matters not included in other committee's scopes of authority.

17.1.4 *Public Safety Committee:* The Public Safety Committee, in conjunction with City Staff, may consider issues related to the public health, safety and welfare of the citizens of Black Diamond including but not limited to, law enforcement, fire safety, court, hazardous materials, animal control, special events and emergency services.

17.1.5 *Public Works Committee:* The Public Works Committee, in conjunction with City Staff, may consider matters related to water, sewer, solid waste, recycling, utility franchises, stormwater management, transportation, capital improvement programs, transit, streets, street lighting, signalization and street local improvement.

17.1.6 The Committee Chair will work with the Mayor and staff to finalize the agenda to help guide the direction of the meeting.

17.1.7 If the Committee Chair is unable to attend a scheduled meeting, the remaining committee member shall chair the meeting.

17.1.8 In instances where a committee member can not be present at a committee meeting, it is the responsibility of that member to contact an alternate Councilmember to attend in their place.

17.1.9~~6~~ Committees may forward issues with or without changes to staff recommendations to the City Council. Reports on the activities of the committees may be given under the Council Reports section of the Council agenda by the Committee Chair.

17.1.10 Matters forwarded from a standing committee to the City Council as a whole will remain at that level unless requested to be returned to committee by a majority of the Council.

17.1.11 Matters may be removed from committee and brought before the Council as a whole by a motion of the Council receiving an affirmative from the majority.

17.1.12 Should a committee be split on whether a matter should be approved, the matter may move forward to Council without a recommendation. It is the Mayor's responsibility to bring matters before Council.

17.1.13 Frequency of committee meetings shall be determined by the Mayor and Committee Chair.

17.1.14 Any direction from the committee for work to be performed by staff must be approved by the Mayor.

17.1.15 Audience participation at a committee meeting is at the discretion of the committee. It is understood that the purpose of committee meetings is to discuss City business and that citizens will have the opportunity to address the full Council at its meetings.