

RESOLUTION NO. 14-939

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A TWO YEAR AGREEMENT WITH SEVERSON'S BUILDING MAINTENANCE FOR JANITORIAL SERVICES AT CITY BUILDINGS

**WHEREAS**, the City is in need of janitorial services at City Hall, the Police Station/Court, Community Development Building, and Public Works Building; and

**WHEREAS**, the City has budgeted for janitorial services; and

**WHEREAS**, the City is seeking to reduce liability risks by establishing a more formal arrangement, by contract, with our janitorial service including City insurance coverage; and

**WHEREAS**, the City has completed a competitive selection process; and

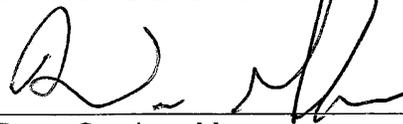
**WHEREAS**, Severson's Building Maintenance was the low bidder on a competitive bid for janitorial services;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Mayor is hereby authorized to execute a two year agreement with Severson's Building Maintenance for janitorial services at City buildings, substantially in the form attached hereto as Exhibit A.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 3<sup>RD</sup> DAY OF APRIL, 2014.**

CITY OF BLACK DIAMOND:



Dave Gordon, Mayor

Attest:

  
Brenda L. Martinez, City Clerk

**CITY OF BLACK DIAMOND**

Department of Public Works  
P.O. Box 599 – 24301 Roberts Drive  
Black Diamond, Washington 98010

**SERVICES CONTRACT  
SMALL WORKS**

1. **Contract and Parties.** This Services Contract-Small Works (“Contract”) is between the CITY OF BLACK DIAMOND, King County, Washington (“City”), a Washington municipal corporation and SEVERSON’S BUILDING MAINTENANCE (“Contractor”). The City and Contractor are each a “Party” and together the “Parties” to the Contract. The Parties agree as follows.
2. **Contract Services.** The Parties enter into this Contract for purposes of Contractor performing services to the City, generally described as:  

**Janitorial Services for Black Diamond municipal buildings;**  
See attached bid sheet for more complete description of services  
(collectively “Services”)
3. **Effective date.** This Contract becomes effective and binding upon the Parties, including each Party’s heir, successor, and assign, immediately upon the most recent date of signature appearing on this Contract.
4. **Notices to Parties.** Contractor agrees to accept notices under this Contract via facsimile or email. It is the responsibility of Contractor to notify City in writing if any of the contact information appearing below should change. Any notices required shall be in writing and delivered to the following addresses. If notice by email, a hard copy shall be delivered or mailed the same date as email.

**CITY:**

CITY OF BLACK DIAMOND  
P.O. Box 599 – 24301 Roberts Drive  
Black Diamond, Washington 98010  
Contact: Seth Boettcher  
Phone: (253) 886-5711  
Fax: (360) 886-2592  
Email: sboettcher@ci.blackdiamond.wa.us

**CONTRACTOR:**

SEVERSON’S BUILDING MAINTENANCE  
P.O. Box 393  
Enumclaw, Washington 98022  
Tax I.D. # 600 511 150  
Contact: Gordon Severson  
Phone: (360) 825-0734  
Fax:  
Email: severcp@comcast.net

5. **Obligations of Contractor.** The following terms and conditions apply to this Contract:

A. In general.

- (1) Responsible for all labor and work. Contractor shall be solely responsible for furnishing all labor and performance of all work necessary to provide the Services as described in the attached bid sheet.
- (2) Responsible for furnishing all materials and equipment. Contractor shall furnish all materials, cleaning supplies and equipment necessary to provide the Services, except for:
  - toilet paper
  - paper towels
  - Garbage can liners .

Materials, cleaning supplies and equipment furnished under the Contract shall be new and of good quality.

- (3) Documents incorporated by reference. All terms and specifications contained in any Request for Proposals (RFP) that was issued by City as part of determining the awarding of this Contract are hereby incorporated by reference and must be complied with by Contractor, unless one or more of such terms and specifications are expressly amended or waived in writing by City. In the event of conflict between Contract and RFP, the Contract shall prevail.
- (4) Laws and regulations to be followed. Contractor, its employees, agents, and subcontractors, shall at all times fully comply with all applicable laws, regulations, and administrative rulings in performing the Services.
- (5) Background Checks. Neither Contractor nor its owner or employees are authorized to access City buildings until the City has reviewed the background checks of Contractor's employees and has approved each of them individually for security access. If the selected Contractor is not able to provide the City with authorizations for background checks or the background checks of Contractor's employees fail to meet City standards, as determined by the Public Works Director in the Director's sole discretion, then the City may void the Contract and enter into a contract with another contractor. If Contractor allows access to City buildings by employees not approved for security clearance, the City may terminate the Contract, and Contractor's action will void any City obligation. However the Contractor may allow access to a subcontractor provided that a Contractor employee with security access supervises the subcontractor at all times. The Contractor shall notify the City when a Contractor's employee, that has been granted access, is no longer employed by the Contractor. The Contractor shall provide the City with information of any new employees that Contractor proposes to provide services to the City so that background checks can be processed and the proposed employee approval for access.

- (6) Keys and codes. The City will issue keys and alarm codes only to those personnel approved for access to City buildings. If keys are lost, Contractor shall pay the entire cost associated with key replacement and rekeying the locks to City buildings. The City may withhold payment under this Contract to pay for any such cost.

B. Work Performance.

- (1) Prevailing wages. Contractor shall pay prevailing wages, as that term is defined under the laws of the State of Washington, for all work performed on this Project by Contractor and by Contractor's employees, subcontractors and agents. Contractor is fully responsible for prevailing wage compliance.

*For reference only, and without relieving any Contractor responsibility, the City notes the State of Washington prevailing wage rates for public works projects located in King County may be found at the following website address of the Department of Labor and Industries: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>. Based on the bid submittal deadline for this Contract, the applicable effective date for prevailing wages for this Contract is March 18, 2014. A copy of prevailing wage rates are also available for viewing at the office of the Owner, located at 24301 Roberts Drive, Black Diamond, WA 98010. Upon request, the Owner will mail a hard copy of the applicable prevailing wages for this project.*

- (2) Wage Reporting. Contractor shall report the wages paid to the Department of Labor and Industries once per year and provide a copy of the affidavit of wages paid to the City.
- (3) Coordination with the City. Contractor shall coordinate with the City Public Works Department for a mutually acceptable, fixed and regular time to perform the Services.
- (4) Description of Services. All work is to be performed to the City's satisfaction and in compliance with the Scope of Work as specified in the attached bid sheet and request for services, unless such requirements or specifications are expressly amended in writing by the City.
- (5) Performance Standards. All work is to be performed to the City's satisfaction and to City standards, as determined by the Public Works Director in his or her sole discretion. If the Services do not meet City standards, the Public Works Director shall notify Contractor of the deficiencies. Contractor shall have two opportunities to bring the Services up to City standards.
- (6) Term of Contract. This Contract will be valid for a period of two years starting from the date of the Mayor's signature on the Contract.
- (7) Schedule of Work to be followed. Once an acceptable, fixed, and regular

cleaning schedule is established, Contractor shall provide the Services weekly through the duration of the contract.

C. Non-Discrimination.

- (1) Contractor, Contractor's officers and employees, its subcontractors and agents, shall not discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, age, disability, or other condition prohibited by federal, state, or local law or ordinance, except where the condition constitutes a bona fide occupational qualification under law.
- (2) Any violation of this Section shall be a material breach of this Contract and grounds for immediate cancellation, termination, or suspension of the Contract by City, in whole or in part, and may result in Contractor being ineligible to perform further work for the City.

6. **Compensation.**

LUMP SUM. Compensation for the Services specified in the attached bid sheet shall be three hundred fifty dollars and no cents (\$350.00) per week, including applicable sales tax. Additional special services provided will be eligible for an additional payment according to the bid schedule as identified in the attached bid sheet.

7. **Payment.**

- A. Upon completion of a month of weekly service, Contractor shall bill the City for work performed within the last month.
- B. All invoices shall be paid by City warrant within thirty (30) days of receipt of a proper invoice.
- C. Failure to perform any of the obligations under the Contract by Contractor may be decreed by the City to be adequate reason for withholding any payments until compliance is achieved.
- D. Payments received on account of work performed by a subcontractor are subject to the provisions of RCW 39.04.250.

8. **Retainage.** Pursuant to Chapter 60.28 RCW, a sum of five percent (5%) of the monies earned by Contractor will be retained from progress payments. Such retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to RCW Title 82, and (2) the claims of any person arising under the Contract. No final payment or release of any retainage will be made until Contractor and each subcontractor has submitted an "Affidavit of Wages Paid" (LI 700-7 or other approved form). Within 60 days of demonstration that state rate wages and state taxes have been paid the City will release the retainage held and accumulated over the past year of service.

9. **Changes.** After execution of the Contract, changes in the Contract may be accomplished by change order. The City, without invalidating the Contract, may order additional services within the general scope of the Contract consisting of additions, deletions or other revisions, the contract sum and Contract completion date being adjusted accordingly. Change orders shall be in writing signed by the Parties.
10. **Termination of Contract.** This Contract may be terminated by the City at any time upon the default of Contractor or upon public convenience, in which Contractor shall be entitled to just and equitable compensation for any satisfactory work completed prior to the date of termination. Contractor shall not be entitled to any reallocation of cost, profit or overhead. Contractor shall not in any event be entitled to anticipated profit on work not performed because of such termination. Contractor shall use its best efforts to minimize the compensation payable under this Contract in the event of such termination. If the contract is terminated for default, Contractor shall not be entitled to receive any further payments under the Contract until all work called for has been fully performed. Any extra cost or damage to the City resulting from such default(s) shall be deducted from any money due or coming due to Contractor. Contractor shall bear any extra expenses incurred by the City in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the City by reason of such default.
11. **Responsibility Criteria and Verification by Contractor.** Pursuant to Chapter 39.04 RCW, the following requirements are part of this Contract:

A. Responsibility Criteria.

(1) Eligibility to be awarded contract. Contractor hereby certifies that Contractor meets the following responsibility criteria:

- a. Contractor has a certificate of registration in compliance with chapter 18.27 RCW;
- b. Contractor has a current state unified business identifier number;
- c. If applicable, Contractor has industrial insurance coverage for Contractor's employees working in Washington as required under Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW; and
- d. Contractor is not disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

B. Requirement to verify subcontractors. Contractor verifies the responsibility criteria contained above for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors and that each subcontractor verify the responsibility criteria for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria listed in RCW 39.04.350(1) and possesses an electrical contractor license, if required by chapter 19.28 RCW, or an elevator contractor license, if

required by chapter 70.87 RCW. This verification requirement must be included in every subcontract of every tier.

**12. Insurance.**

- A. All employees, subcontractors, agents to be covered. Contractor shall procure and maintain for the duration of the Contract, and shall provide proof satisfactory to the City, insurance that covers Contractor and each of Contractor's employees, subcontractors or agents (who are not otherwise covered by Contractor's insurance) against claims for injuries to persons, damage to property or theft of City property which may arise from or in connection with the performance of the work hereunder by Contractor, its employees, subcontractors or agents.
- B. Lack of insurance grounds for termination of contract. Failure of Contractor to maintain insurance as required herein shall be grounds for immediate termination of this Contract by the City.
- C. Title 51 Industrial Insurance Waived. The Parties have specifically negotiated as a term of this Contract that Contractor has agreed to expressly waive immunity under Title 51 RCW, Industrial Insurance Law.
- D. Minimum Scope of Insurance. Contractor shall obtain insurance of the types described below:
  - (1) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. The policy shall provide contractual liability coverage.
  - (2) Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial General Liability insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under Contractor's Commercial General Liability insurance policy with respect to the work performed for The City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage.
  - (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- E. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

- (1) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
  - (2) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
- F. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Commercial General Liability and Builders Risk insurance:
- (1) Contractor's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of Contractor's insurance and shall not contribute with it.
  - (2) Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
  - (3) Contractor, at City's request, shall provide to City a complete copy of requested policy(ies) and not just certificates.
- G. Verification of Coverage. Contractor shall furnish the City with original certificates and a copy of all amendatory endorsements, naming City as additional named insured, including but not necessarily limited to the additional insured endorsements evidencing the Automobile Liability and Commercial General Liability insurance of Contractor before commencement of the work.
- H. Subcontractors. Contractor shall ensure that each subcontractor of every tier obtains at a minimum the same insurance coverage and limits as stated herein for Contractor . Contractor shall provide evidence of such insurance.
- I. Contractor's Other Losses. Whether insured or not, Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any contractor owned tools, vehicles, equipment or other personal property; and Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by Contractor, or Contractor's agents, suppliers or contractors.
- J. Other City losses. The Contractor's insurance shall cover all loss or damage to City tools, vehicles, equipment, buildings, materials, or other property damage caused by the actions of the Contractor or is employees, agents, suppliers or subcontractors.

### 13. Claims for damages.

- A. Excluded situations. City shall not be responsible for delays events or conditions that preclude the provision of Service at one or all of the City buildings. If an

event or condition prevents the provision of Service the monthly billing shall be reduced accordingly.

B. "Damages" defined. For purposes of applying RCW 4.24.115 to this Contract, Contractor and City agree that the term "damages" applies only to a finding in a judicial proceeding and is exclusive of third party claims for damage primarily thereto.

14. **Indemnification/Hold Harmless.** Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of Contractor and the City, its officers, officials, employees, and volunteers, Contractor's liability hereunder shall be only to the extent of Contractor's negligence. It is further specifically and expressly understood that the indemnification provided in this Section 15 constitutes Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.
15. **Assigning or Subcontracting.** Contractor shall not assign, transfer, subcontract or encumber any rights, duties, or interests accruing from this Contract without the express prior written consent of the City.
16. **Independent Contractor.** Contractor is and shall be at all times during the term of this Contract an independent contractor.
17. **Disputes.** Any action for claims arising out of or relating to this Contract shall be governed by the laws of the State of Washington. Venue shall be in King County Superior Court.
18. **Attorneys Fees.** In any suit or action instituted to enforce any right granted in this Contract, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorneys fees from the other party.
19. **Extent of Contract/Modification.** This Contract, together with attachments or addenda, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified or added to only by written instrument properly signed by both parties.

BY ITS SIGNATURE BELOW, EACH PARTY ACKNOWLEDGES HAVING READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS CONTRACT AND AGREES TO BE BOUND BY THEM.

**CITY OF BLACK DIAMOND**

By: \_\_\_\_\_

Print name: Dave Gordon

Title: Mayor

Date: 4/4/14

**CONTRACTOR**

By: \_\_\_\_\_

Print name: Gordon Severson

Title: Owner / operator

Date: April 9 2014

Approved as to form:

\_\_\_\_\_  
City Attorney

Attachments

ACKNOWLEDGMENT

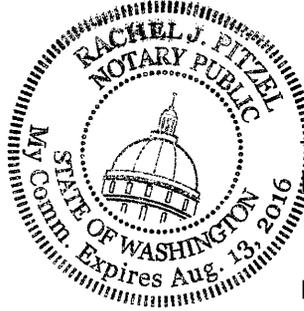
STATE OF WASHINGTON)

: ss.

County of KING)

On the 9th day of April, 2014 before me, the undersigned Notary Public, personally appeared Gordon Severson, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same.

IN WITNESS WHEREOF, I have set my hand and seal the day and year as above written.



Rachel J. Pitzel  
Notary Public for WASHINGTON

Residing at Black Diamond  
Commission Expires: 8/13/16

**DECLARATION OF OPTION FOR MANAGEMENT  
OF STATUTORY RETAINED PERCENTAGE**

*Note: This form must be submitted at the time Contractor executes the contract. Contractor shall designate the option desired by checking the appropriate space.*

Monies reserved under provisions of RCW 60.28, at the option of Contractor, shall be:

\_\_\_\_\_ (1) Retained in a fund by the City.

\_\_\_\_\_ (2) Deposited by the City in an interest-bearing account in a bank, mutual savings bank or savings and loan association.

\_\_\_\_\_ (3) Placed in escrow with a bank or trust company by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and Contractor jointly. Such check shall be converted into bonds and securities chosen by Contractor and approved by the City and the bonds and securities held in escrow. Contractor in choosing option (2) or (3) agrees to assume full responsibility to pay all costs which may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities.

\_\_\_\_\_  
*Contractor Signature*

\_\_\_\_\_  
*Date*

*Severson's Building Maintenance*

P.O. BOX 393  
ENUMCLAW, WA 98022  
(360) 825-0734



All five restrooms at Black Diamond City Hall Community Development and Public Works have just had the floors stripped and refinished at no extra charge and will continue to be stripped and refinished at no extra charge once a year by Seversons Building Maintenance.

I also clean all three microwaves free of charge each time I clean which will continue upon acceptance of this contract.

I also am an experienced window, carpet and floor cleaner which saves you from having to look for additional service providers.

Signed,

*Gordon Severson*

Owner  
Seversons Building  
Maintenance

**REQUEST FOR BIDS**  
**THE CITY OF BLACK DIAMOND**  
**Public Works Janitorial Services**

The City of Black Diamond is hereinafter referred to as "the City"

1. The bid shall be awarded by the sum of the total of the bids for the categories of work. The bid will be awarded at the Owner's description based on either: 1) The sum of Schedule 'A' or 2) The sum of Schedule 'A' and Schedule 'B'. The undersigned has checked the above amounts and understands that the City will not be responsible for any errors or omissions on the part of the undersigned in making up this bid. In order for the Owner to consider a bid, all items on the bid must be filled in completely.
2. Bids shall be submitted via e-mailed or delivered to the Public Works Building at 24301 Roberts Drive by Tuesday, March 18, 2014 at 3:00 PM. E-mailed bids shall be sent to Scott Hanis (shanis@ci.blackdiamond.wa.us).
3. It is agreed that this bid may not be withdrawn within a period of sixty (60) days after the date set for the opening thereof.
4. In accordance with this bid and the City Contract, the undersigned further agrees to submit a signed contract, a certificate of insurance as per contract requirements and information on candidates for security access approval and within ten (10) days after receipt of a contract signed by the City.
5. Any changes to the contract requirements or bid instructions will be sent by e-mail. If the City sends out a change to the bid instructions, scope of work or contract, please acknowledge the receipt of the addenda below and include this acknowledgement with your bid:

**Addendum**

<u>No.</u>	<u>Addendum Receipt Date</u>	<u>Signed Acknowledgement</u>
1.	<u>March 15 2014</u>	<u><i>Carolin Seeger</i></u>
2.	_____	_____

NOTE: Failure to acknowledge receipt of the Addenda may be considered as an irregularity in the Bid.

5. The undersigned hereby proposes to provide the weekly janitorial services at the following prices according to the City Contract, this bid, and the bid solicitation:

SCHEDULE 'A'			
ITEM NO.	ITEM	TASKS REQUIRED	COST PER WEEK
1	CITY HALL (approximately 1,900 square feet)	Weekly: Clean bathrooms, fill paper towels, vacuum carpet, dump garbage/recycling, replace can liners, clean kitchen area, dust surfaces, clean exposed counter areas (no need to move papers, etc.).	\$80.
2	COMMUNITY DEVELOPMENT & PUBLIC WORKS (approximately 4,340 square feet)	Weekly: Clean bathrooms, fill paper towels, vacuum carpet, dump garbage/recycling, replace can liners, clean kitchen area, clean exposed counter areas (no need to move papers, etc.).	\$145.
3	POLICE DEPARTMENT & COURT (approximately 9,200 square feet)	Weekly: Mop tile floors, vacuum carpet, clean bathrooms, fill paper towels, dump garbage/recycling, replace can liners, clean kitchen area, clean entry door glass, clean exposed counter areas (no need to move papers, etc.).	\$125.
TOTAL SCHEDULE 'A'			\$350.
SCHEDULE 'B'			
ITEM NO.	ITEM	TASKS REQUIRED	COST PER OCCURRENCE
1	CITY HALL REQUEST - WINDOWS	Request: Wash windows inside and out	\$85.
2	CITY HALL REQUEST - CARPETS	Request: Clean/shampoo carpets	\$150.
3	COMMUNITY DEVELOPMENT & PUBLIC WORKS REQUEST - WINDOWS	Request: Wash windows inside and out	\$85.
4	COMMUNITY DEVELOPMENT & PUBLIC WORKS REQUEST - CARPETS	Request: Clean/shampoo carpets	\$250.
5	POLICE DEPARTMENT & COURT REQUEST - WINDOWS	Request: Wash windows inside and out	\$150.
6	POLICE DEPARTMENT & COURT REQUEST - CARPETS	Request: Clean/shampoo carpets	\$150.
7	POLICE DEPARTMENT REQUEST - CERAMIC TILE	Request: Machine scrub ceramic tile	\$50.
TOTAL SCHEDULE 'B' (assumption of 1 occurrence each item)			\$920.
TOTAL SCHEDULE 'A' + SCHEDULE 'B'			\$1270.

Severson Building Maintenance  
Bidder

March 17 2014  
Date

Not a building Contractor, I'm under services  
Contractor's License No.

UBI 600 511 150  
Contractor's UBI No.

By Carsten Severson owner/operator  
Authorized Official

Address:

PO Box 393  
Enumclaw WA 98022 Phone (360) 825-0734

- NOTES: 1. If the bidder is a copartnership, so state, giving firm name under which business is transacted.  
2. If the bidder is a corporation, this bid must be executed by its duly authorized officials.

City of Black Diamond  
 PO Box 599  
 Black Diamond, WA 98010

Project: Janitorial Services for City Buildings  
 Bid Opening: March 18, 2014

Schedule A		Bidder & Address	Severson Building Maint. PO Box 393 Enumclaw, WA 98022	Nat'l Maint. Contractors 1801 - 130th Ave NE #100 Bellevue, WA 98005	SMS - Superior Mai. Sol. 19410 Hwy 99 #A-136 Lynnwood, WA 98036				
Item	Item Description	Unit	Qty.	Unit Bid	Amount	Unit Bid	Amount	Unit Bid	Amount
1	City Hall Weekly	WEEK	1	\$80.00	\$80.00	\$32.53	\$32.53	\$50.00	\$50.00
2	Community Development and Public Works Weekly	WEEK	1	\$145.00	\$145.00	\$48.79	\$48.79	\$100.00	\$100.00
3	Police Department and Court Weekly	WEEK	1	\$125.00	\$125.00	\$97.57	\$97.57	\$200.00	\$200.00
<b>TOTAL SCHEDULE A</b>					<b>\$350.00</b>		<b>\$178.89</b>		<b>\$350.00</b>
Schedule B		Unit	Qty.	Unit Bid	Amount	Unit Bid	Amount	Unit Bid	Amount
1	City Hall Windows	OCC	1	\$85.00	\$85.00	\$124.00	\$124.00	\$195.00	\$195.00
2	City Hall Carpets	OCC	1	\$150.00	\$150.00	\$230.88	\$230.88	\$450.00	\$450.00
3	Community Development and Public Works Windows	OCC	1	\$85.00	\$85.00	\$80.00	\$80.00	\$195.00	\$195.00
4	Community Development and Public Works Carpets	OCC	1	\$250.00	\$250.00	\$547.82	\$547.82	\$850.00	\$850.00
5	Police Department and Court Windows	OCC	1	\$150.00	\$150.00	\$84.00	\$84.00	\$195.00	\$195.00
6	Police Department and Court Carpets	OCC	1	\$150.00	\$150.00	\$1,098.11	\$1,098.11	\$1,550.00	\$1,550.00
7	Police Department Ceramic Tile	OCC	1	\$50.00	\$50.00	\$158.13	\$158.13	\$750.00	\$750.00
<b>TOTAL SCHEDULE B</b>					<b>\$920.00</b>		<b>\$2,322.94</b>		<b>\$4,185.00</b>
<b>TOTAL SCHEDULE A + SCHEDULE B</b>					<b>\$1,270.00</b>		<b>\$2,501.83</b>		<b>\$4,535.00</b>

City of Black Diamond  
 PO Box 599  
 Black Diamond, WA 98010

Project: Janitorial Services for City Buildings  
 Bid Opening: March 18, 2014

Schedule A		Bidder & Address	Unit Bid	Amount
Item	Item Description	Unit	Qty.	Amount
1	City Hall Weekly	WEEK	1	\$300.00
2	Community Development and Public Works Weekly	WEEK	1	\$600.00
3	Police Department and Court Weekly	WEEK	1	\$1,000.00
<b>TOTAL SCHEDULE A</b>				<b>\$1,900.00</b>

Access Contracting LLC  
 PO Box 39491  
 Lakewood, WA 98499

**Schedule B**

Item	Item Description	Unit	Qty.	Unit Bid	Amount
1	City Hall Windows	OCC	1	\$250.00	\$250.00
2	City Hall Carpets	OCC	1	\$350.00	\$350.00
3	Community Development and Public Works Windows	OCC	1	\$475.00	\$475.00
4	Community Development and Public Works Carpets	OCC	1	\$650.00	\$650.00
5	Police Department and Court Windows	OCC	1	\$975.00	\$975.00
6	Police Department and Court Carpets	OCC	1	\$750.00	\$750.00
7	Police Department Ceramic Tile	OCC	1	\$555.00	\$555.00
<b>TOTAL SCHEDULE B</b>				<b>\$4,005.00</b>	<b>\$5,905.00</b>

**TOTAL SCHEDULE A + SCHEDULE B**