



**CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING AGENDA**

June 9, 2020

25510 Lawson Street, Black Diamond, Washington

**THIS IS OFFERED AS A ZOOM MEETING ONLY.
CALL IN AND JOINING INFORMATION FOLLOWS:**

Zoom link to join meeting:

<https://zoom.us/j/6906694804?pwd=OVY5SDF3eFl6LzVPdXcwUkdSSFNPZz09>

Meeting ID: 690 669 4804

Password: PC

Telephone dial in options:

+1 206 337 9723 US (Seattle)

+1 253 215 8782 US (Tacoma)

Meeting ID: 690 669 4804

Password: 675496

6:00 P.M. - CALL TO ORDER, FLAG SALUTE, & ROLL CALL

APPROVAL OF MINUTES:

1. Planning Commission Meeting of January 7, 2020

PUBLIC COMMENTS: There will be no oral public comment at this meeting. Only written comment will be accepted and shall be included with the minutes. Written public comment should be submitted by email to bkincaid@blackdiamondwa.gov by 5:00 p.m. on June 8, 2020. The public is asked to include "PUBLIC COMMENT 06/09/20" in the subject line. Public comment should include name and city of commenter.

PUBLIC HEARING: None

STUDY/WORK SESSION:

2. Comprehensive Plan Annual Amendment: Preliminary Docket Discussion

UNFINISHED BUSINESS: None

COMMUNITY DEVELOPMENT DEPARTMENT REPORT:

ADJOURN:

This site is barrier free. People needing special assistance or accommodations should contact the Community Development Department 72 hours in advance of the meeting at (360) 851-4447



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
January 7, 2020, 6:00 PM

1) FLAG SALUTE, CALL TO ORDER, and ROLL CALL

Chairman McCain reminded the public what the position of the Planning Commission is.

Present: Commissioners: Butt, McCain, Ekberg and Olson
Excused: Jensen
Unexcused: Ambur
LaConte arrived at 6:02 during Roll Call

Staff: Barbara Kincaid, Community Development Director
Carina Thornquist, Deputy City Clerk

2) APPROVAL OF MINUTES

Regular meeting of December 17, 2019

Director Kincaid asked if she could make a couple clarifications regarding the minutes. "Dialing Back" meant "Being Tabled". It was stated that they would be going over the Comp Plan this evening; not literally going page by page, but to do an overview of what it consisted of.

Commissioner Olson **Motioned** to approve the December 17, 2019 minutes with noted changes. **Second** Commissioner Butt. **Vote, Motion passed** 5-0.

3) PUBLIC COMMENT

Phillip Acosta – Black Diamond
Kristen Bryant – Bellevue
Carolyn Harp – Black Diamond
Bill Bryant – Black Diamond

4) PUBLIC HEARING

NONE SCHEDULED

5) STUDY/WORK SESSION

Review of Comp Plan Goals and Policies:

Chairman McCain turned the meeting over to Community Development Director Barb Kincaid to review the Comp Plan. She gave a Power Point presentation with the main highlights; she was not going through every bullet point. She explained that with public input, it sets the direction for future development with a 20-year vision.

There were questions from some Council Members which Director Kincaid answered; back and forth discussion took place.

2020 Work Plan:

Director Kincaid explained that the 2019 Work Plan was not completed so there is still a lot of that work to be done in 2020; she reviewed the items and the schedule. With regard to the Sign Code Update, there will be a focus group created of 5-7 individuals along with the Director and Attorney.

There was back and forth discussion between the Director and the Commissioners regarding transportation issues which presently exist and will be even more affected from ongoing developments. Also discussed were impact fees. It was also discussed that any Public Comments during a meeting which go unaddressed, will be discussed at the following meeting during the Community Development Department Report.

Director Kincaid explained the restrictions by law about stopping the developments and unable to tell property owners that they can't build or develop their properties.

6) UNFINISHED BUSINESS

NONE

7) COMMUNITY DEVELOPMENT DEPARTMENT REPORT

Director Kincaid reported on a petition that was submitted regarding the Comp Plan. It was disputed that it was not in compliance with the Growth Management Plan. It went before the Growth Management Hearings Board and the decision came back to dismiss it.

8) **PUBLIC COMMENTS**

Bob Stewart – Black Diamond
Kristen Bryant – Bellevue
Phil Acosta – Black Diamond

9) **ADJOURN**

Commissioner Olson **motioned** to adjourn, **Second** by Commissioner LaConte.
Vote, Motion **passed** 6-0.

THE MEETING ADJOURNED AT 7:04 PM

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:

Pam McCain, Chairperson

Planning Commission Secretary



CITY OF BLACK DIAMOND

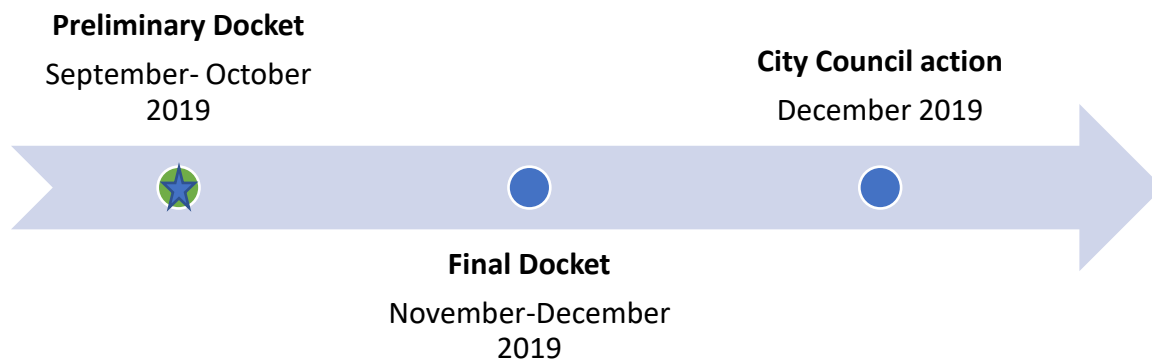
Interoffice Memorandum

TO: BLACK DIAMOND PLANNING COMMISSION
FROM: BARB KINCAID, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: PRELIMINARY COMPREHENSIVE PLAN DOCKET FOR 2020 ANNUAL AMENDMENTS
DATE: JUNE 9, 2020

The Growth Management Act (GMA) generally limits amendments to the comprehensive to once a year.¹ Any interested person may submit an application for an amendment to the comprehensive plan. Applications must be submitted to the Community Development Director by March 1st of the current calendar year to be considered during that year's amendment process.

A comprehensive plan amendment is processed as a Type 5, Legislative action. The process to amend the Comprehensive Plan includes the following steps:

- Preparation of a preliminary docket
- Planning Commission hearing on the preliminary docket
- City Council adoption of a final docket
- Planning Commission hearing on the proposed amendments on the final docket
- City Council action on the proposed amendments



¹ The initial adoption of subarea plans, shoreline master program amendments and capital facilities element amendments adopted with city budget amendments may be considered out the one-annual amendment cycle.

The City did not receive any comprehensive plan amendment applications this year. The proposed preliminary docket attached to this memo contains:

- Items identified by staff as needing attention, such as Scribner's errors that occurred during the formatting of the 2019 Comprehensive Plan update.
- Revisions required by the Puget Sound Regional Council (PSRC) for full certification of the City's Comprehensive Plan
- Other public input that was received during the 2019 update.

The preliminary docket attached to this memo would need to be approved by the Planning Commission after a public hearing and forwarded to the City Council for adoption. Approval of an amendment docket is the first step in the process. Once Council approves the final docket, the Planning Commission begins to review draft edits to Plan.

2020 *Proposed* Preliminary Comprehensive Plan Docket

1. Chapter 3, Parks, Recreation, Trails and Open Space

Add the following statement in the Parks, Recreation, Trails and Open Space (PRTTO) Element, Chapter 3, Section 3.2 Planning Framework:

- The City of Black Diamond is committed to providing equal access under Title II of the Americans with Disability Act (ADA) for its parks, recreational and trails system.

2. Chapter 4, Natural Environment

Add the following Policy in the Natural Environment (NE) Element, Chapter 4:

- Policy NE-21: Use LID (low impact development) techniques to manage stormwater runoff.

3. Chapter 5, Land Use

- Amend Figure 5-2 Future Land Use Map to correct Scribner's errors.

4. Chapter 7, Transportation

- Revise text to remove references to WSDOT widening SR 169.
- Revise text to acknowledge HB3266 designation of SR 169 as a highway of statewide significance.
- Revise text and map to consider an alternative Southeast Loop Connector location.
- Provide more detailed explanation of contingency plans to address potential funding shortfalls that may occur if the planned MPD improvements are not completed.

5. All Plan Chapters

Review all Plan Chapters to address inconsistencies between anticipated growth, growth targets, and the PSRC regional Growth Strategies and develop goals or policies that would help to better align them.