



# REVISION/CORRECTION SUBMITTAL FORM

Community Development Department  
24301 Roberts Dr, PO Box 599  
Black Diamond, WA 98010  
Ph: 360-886-5700

## **Submittal Requirements:**

**All revisions / correction submittals MUST contain the following:**

1. A completed City of Black Diamond Revision/Correction submittal form.
2. Five (5) BUILDING, Four (4) PLANNING sets of revised plans and/or corrected sheets (slip-sheets). Wet stamped by architect, if applicable.
3. Revised structural calculations, if applicable (must be stamped by engineer).
4. A written letter to the City that shows an itemized summary of your submittal (must include sheet and detail numbers).
5. All changes **MUST BE CLOUDED** or **HIGHLIGHTED** on each plan set.

**Date:** \_\_\_\_\_

**Permit #:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## **TYPE OF SUBMITTAL:**

( ) **REVISION:** A change the applicant has made to a plan that is either:

1. An approved plan already issued by the City or
2. A project under current plan review

( ) **CORRECTION:** An applicant response to a correction letter written by the City to the applicant

**Permit Issued? ( )Yes ( )No** \*A plan check fee for revision is \$130.00 per hour with a minimum of \$65.00 for ½ hour

**Please describe revision/correction submittal:**

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