



View and Pay your Building Related Fees through

CITIZENS CONNECT
POWERED BY BITCO SOFTWARE, LLC

www.ci.blackdiamond.wa.us

From the City's website, click on the Community Development tab, under Choices, click on the Permit Center

In the middle of the Permit Center page, click on Look up Permit Status On-line-this will take you to Citizen's Connect. At the top left of this page, you will need to register and set up an online password before you can proceed.

In the middle of the Citizen Connect page is Request Inspections, you will need the permit number you are requesting the inspection for. You can also check on inspections that you have scheduled here. You can note AM or PM. (Please note-there is no guarantee inspections will be scheduled at a specific time of the day.)

Enter your contact name and phone number and any additional instructions.

Also Register to:

Schedule Future Inspections
Check on Pending Inspections
Review Permits and Payment History

HELPFUL TIPS

- Register your account and set up a password
- Have your Permit number and job address available
- Community Development front counter accepts cash or check only, credit card payments can only be accepted online (Fees do apply)
- No online access? To pay by phone call (844) 286-1781

