



REVISION/CORRECTION SUBMITTAL FORM

Community Development Department
24301 Roberts Dr, PO Box 599
Black Diamond, WA 98010
Ph: 360-886-5700

Submittal Requirements:

All revisions / correction submittals MUST contain the following:

1. A completed City of Black Diamond Revision/Correction submittal form.
2. Three (3) BUILDING, Four (4) PLANNING sets of revised and/or corrected drawings/sheets (wet stamped by architect, if applicable).
3. Revised structural calculations, if applicable (must be stamped by engineer).
4. A written letter to the City that shows an itemized summary of your submittal (must include sheet and detail numbers).
5. All changes **MUST BE CLOUDED** or **HIGHLIGHTED** on each plan set.

Date: _____

Permit #: _____

Property Address: _____

Project Name: _____

Contact Person: _____

Phone: _____

Email: _____

TYPE OF SUBMITTAL:

() **REVISION:** A change the applicant has made to a plan that is either:

1. An approved plan already issued by the City or
2. A project under current plan review

() **CORRECTION:** An applicant response to a correction letter written by the City to the applicant

Permit Issued? ()Yes ()No *A plan check fee for revision is \$93 per hour with a minimum of \$46.50 for ½ hour

Please describe revision/correction submittal:
