



**Transportation Concurrency
Reservation Certificate
APPLICATION**

City of Black Diamond
24301 Roberts Drive / PO Box 599
Black Diamond, WA 98010

Parcel # (s)	Permit #
Legal Description:	Project Valuation \$
Address of proposed work:	Address not assigned yet <input type="checkbox"/>
Related permits or Pre-Ap #:	

Contractor's License #:	Expiration Date:
OR	
Owner Affidavit In lieu of Contractor Registration: <i>required for a property owner doing all the work under this permit themselves. This form is required by permit issuance.</i>	
AND	
City Business License #:	

Descriptive summary of proposed work

Owner: _____

Address: _____

Phone/Email: _____

Applicant: _____

Address: _____

Phone/Email: _____

Architect/Engineer: _____

Address: _____

Phone/Email: _____

Adjacent Land Use: North: _____ South: _____

East: _____ West: _____

Is this application for a rezone or comp plan amendment? _____

Parcel #: _____ Site (Acres/SQ FT): _____

Zoning: _____ ¼ SEC: _____ SEC: _____ TWN: _____ RANGE: _____

Please attach and reference the following:

1. **Description of Land Use:** Identify the size of the proposal according to the basic unit that generates activity. For example: Restaurant (# of seats); Retail (square footage of retail space); Medical (# of beds/exam rooms); Storage (square footage, # of units); School (# of students); etc. SEE ITE MANUAL
2. **Preliminary Traffic Issues Assessment:** Describe the potential traffic safety and access issues, including access point to the public roadway and surrounding properties. The full assessment of traffic impacts will be completed by the City.
3. **Brief Description of Project:** Provide a brief description of the project, including a general overview and scope of work.
4. **Site Plan:** Site plans must include standard items such as a vicinity map; legend; north arrow; scale (horizontal and vertical); datum; engineer's/land surveyor's stamp (signed and dated); detail sheet(s) including all applicable City Standard Details; "Call Before You Dig" note; general notes and construction notes; developer's name, contact, and contact information; sheet index; and signature approval block (must be shown on each sheet). Information for plans can be found in the City's Engineering Design & Construction Standards, Section 1.14.
5. **Legal Description:** Provide an unabbreviated legal description of the site.

With the above information, the City will assess the need for a Traffic Impact Analysis (TIA). If a TIA is needed, the City will determine the scope and estimated fee. A deposit must be submitted for the estimated TIA before the City will give the City's traffic consultant a Notice to Proceed.

I _____ hereby certify under the penalty of perjury of the laws of the State of Washington, that I have read and examined this application and know that the information contained herein is true and correct. I further certify that I am the owner of the property described above or authorized to act on behalf of the above interested parties.

Signature of Owner/Contractor/Agent Date

Printed Name of Owner/Contractor/Agent Date

Contact Person Phone