



## COMMERCIAL PLUMBING SUBMITTAL CHECKLIST

This submittal checklist identifies minimum application elements for the City to accept an application. If any of the required items are not provided, the application will not be accepted at the counter.

### PLUMBING PLANS ARE REQUIRED FOR:

1. Commercial projects
2. Multi-family projects over 4 dwelling units
3. All commercial kitchens for food service (does not include office lunchrooms)
4. Grease traps, grease interceptors, or oil-water separators
5. Septic systems or private sewer or water lines (septic systems require County Department of Health approval)

### GENERAL SUBMITTAL REQUIREMENTS

Completed and signed Permit Application

Certification and Transfer of Applicant Status

Property address and/or legal description of the site – include parcel number

**Two (2)** complete sets of plans (1/4" = 1' scale). **Three (3)** complete plan sets for projects that include a grease interceptor.

One (1) reduced plan set at 11" x 17"

(3) Site plans – one reduced to 11" x 17"

Copy of Washington State Contractor License by issuance

### REQUIRED INFORMATION

1. Drawings for commercial projects in buildings over 4000 SF must be stamped and signed by a licensed WA State engineer or architect. The name and address of the project should be included on the plans.
2. Isometric drawings are required for commercial and residential buildings over 3 stories, commercial kitchens and grocery stores.
3. Line drawings showing all piping (water, gas, waste and vent) materials, sizes and lengths
4. A fixture schedule showing the number, types and locations of all fixtures
5. Details showing construction of interceptors, piping support, firestop penetration systems, etc...
6. Calculations for water meter sizing and DWV fixture units for building drain.