



# REVISION/CORRECTION SUBMITTAL FORM

Community Development Department  
24301 Roberts Dr, PO Box 599  
Black Diamond, WA 98010  
Ph: 360-886-5700

## **Submittal Requirements:**

**All revisions / correction submittals MUST contain the following:**

1. A completed City of Black Diamond Revision/Correction submittal form.
2. Two (2) BUILDING, Three (3) PLANNING full sets of revised of plans wet stamped by architect, if applicable.
3. Revised structural calculations, if applicable (must be stamped by engineer).
4. A written letter to the City that shows an itemized summary of your submittal (must include sheet and detail numbers).
5. All changes **MUST BE CLOUDED** or **HIGHLIGHTED** on each plan set.

**Date:** \_\_\_\_\_

**Permit #:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## **TYPE OF SUBMITTAL:**

( ) **REVISION:** A change the applicant has made to a plan that is either:

1. An approved plan already issued by the City or
2. A project under current plan review

( ) **CORRECTION:** An applicant response to a correction letter written by the City to the applicant

**Permit Issued? ( )Yes ( )No** \*A plan check fee for revision is \$93 per hour with a minimum of \$46.50 for ½ hour

**Please describe revision/correction submittal:**

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