



REVISION/CORRECTION SUBMITTAL FORM

Community Development Department
24301 Roberts Dr, PO Box 599
Black Diamond, WA 98010
Ph: 360-886-5700

Submittal Requirements:

All revisions / correction submittals MUST contain the following:

1. A completed City of Black Diamond Revision/Correction submittal form.
2. Three (3) BUILDING, Four (4) PLANNING full sets of revised of plans wet stamped by architect, if applicable.
3. Revised structural calculations, if applicable (must be stamped by engineer).
4. A written letter to the City that shows an itemized summary of your submittal (must include sheet and detail numbers).
5. All changes **MUST BE CLOUDED** or **HIGHLIGHTED** on each plan set.

Date: _____

Permit #: _____

Property Address: _____

Project Name: _____

Contact Person: _____

Phone: _____

Email: _____

TYPE OF SUBMITTAL:

() **REVISION:** A change the applicant has made to a plan that is either:

1. An approved plan already issued by the City or
2. A project under current plan review

() **CORRECTION:** An applicant response to a correction letter written by the City to the applicant

Permit Issued? ()Yes ()No *A plan check fee for revision is \$93 per hour with a minimum of \$46.50 for ½ hour

Please describe revision/correction submittal:
