



MANUFACTURED HOME SUBMITTAL CHECKLIST

A complete and thorough application packet is the most important thing you can do to help facilitate a timely review of your project. Please compare this checklist with the information you are submitting.

- Completed Building Permit Application
- Copy of Manufactured Home Installation manual
- Certification of Ownership/Transfer form
- A copy of current Washington State Contractor's Registration.
- A copy of current Manufactured Home Installer's Certification (required prior to permit issuance.)
- Certificate of Water Availability. (Contact City to determine jurisdiction)
- Certificate of Sewer Availability (Contact City to determine jurisdiction)
- King County Health Dept Approval for a Septic system (206-296-4932), if required
- (3) Three copies of Site Plan: A site plan needs to be completed any time a new structure is being placed on a site.
- (3) Three copies of Foundation plan: show location of all footings, piers and perimeter blocking.
- (2) Two copies of Tie down specifications stamped by a Washington State licensed engineer.
- \$200 Landing permit fee. Additional fees may be due at issuance.