



SIGN VARIANCE SUBMITTAL REQUIREMENTS

Any person may apply for a variance from the requirements of chapter 18.82 Sign Code. The variance application will need to meet the following submittal requirements and criteria from BDMC 18.82.040.

Submittal Requirements:

- Completed Master Planning Application
- Two (2) drawings of the proposed signage showing the dimensions and location.
- Two (2) copies of a Narrative answering the following questions. The applicant must demonstrate reasons why the variance should be granted.
 1. State why the granting of the variance requested would not be materially detrimental to the property owners in the vicinity and how the variance sought is of minimum sign size, height and scope to meet the conditions and needs of the applicant.
 2. State how the granting of the variance would not be contrary to the objectives of the Sign Code.
 3. State why the signage needs of the property in question cannot be adequately met under the literal interpretation and strict application of the Sign Code.
 4. Describe why the granting of the variance requested is necessary because of special circumstances relating to property location, topography, shape and size; sight distance and limited view to property; and/or dependency of business to visual access of traffic in the area.
- \$600 permit fee and \$1000 deposit