

**CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
February 9, 2016 7:00 PM**

CALL TO ORDER

Chair Pam McCain called the meeting to order at 7:00 pm.

ROLL CALL

Present: Commissioners Senecal, McCain (Chair), Ambur and Davis

Absent: N/A

Staff: Barbara Kincaid, Community Development Director, and Brenda L. Martinez,
City Clerk

PUBLIC COMMENT

None

APPOINTMENT OF OFFICERS

Chair McCain asked to move the Appointment of Officers to the next month's meeting as new planning commission appointments will be before the City Council at their February 18th meeting.

A motion was made by Commission Davis and seconded by Commission Ambur to postpone the appointment of officers at the March 8, 2016 meeting. Motion passed with all voting in favor (4-0).

APPROVAL OF MINUTES -

There were no minutes for approval at this meeting. Community Development Director Kincaid reported that minutes from the January 12, 2016 meeting will be ready and adopted at the March meeting of the Planning Commission.

WORK SESSION:

Changes to Black Diamond Municipal Code Chapter 2.24 regarding Planning Commission Qualifications

Community Development Director Kincaid reported that the Black Diamond City Council at their February 4, 2015 regular business meeting adopted changes to the code which pertains to the qualifications of Planning Commission members. She noted all planning commission members now need to be residents of the City or business owners in the City.

NEW BUSINESS

Planning Commission Rules of Procedure

Community Development Director Kincaid discussed the rules of procedures for the Planning Commission. She reported there being an initiative from a Commissioner to change the start time of the Planning Commission meetings from 7:00 p.m. to 6:00 p.m. She noted the discussion tonight is to see if Commissioners want to make this change.

Commission Ambur stated this could be tight for him; however he does not have an objection to this change.

Chair McCain noted the Planning Commission has a lot of work in front of them and this change is to help get to the end goal of completing that work. She also suggested that the Commission could do this as a trial period and then change it back should it not work.

A motion was made by Councilmember Ambur and seconded by Councilmember Senecal to change the Planning Commission Rules of Procedure to reflect a 6:00 p.m. start time. Motion passed with all voting in favor (4-0).

PUBLIC COMMENTS

None

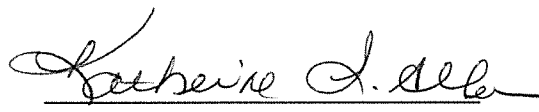
ADJOURNMENT

A motion was made by Commissioner Ambur and seconded by Commissioner Davis to adjourn the meeting. Motion passed with all voting in favor (4-0). The meeting adjourned at 7:09:40 p.m.

Minutes respectively prepared by: Brenda L. Martinez, City Clerk

ATTEST:


Pam McCain, Chairperson


Katherine L. Lee
Planning Commission Secretary