



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
May 7, 2019, 6:00 PM

1) FLAG SALUTE

2) CALL TO ORDER, ROLL CALL

Present: Commissioners Jensen, Ekberg, McCain, Butt, LaConte, Ambur, Olson
Staff: Barbara Kincaid, Community Development Director
Brenda Martinez, City Clerk

3) APPROVAL OF MINUTES

- a. Regular meetings from January 8th and April 9th

Commissioner Olson **moved** to approve the meeting minutes from January 8, 2019 and April 9, 2019, **Second** Commissioner Butts. **Vote**, Motion **passed** 7-0.

4) PUBLIC COMMENT

None

5) PUBLIC HEARING

- a. Public Hearing on City of Black Diamond Shoreline Master Program Update

Director Kincaid reported on this item and discussed the process for this update and summarized the changes to the document to be consistent with the state and noted there were very little local government changes. There was discussion on shorelines of the state and Lake 12.

Chair McCain **opened** for Public Hearing at 6:14:01 PM. With no response from the public, Chair McCain **closed** the Public Hearing at 6:14:38 PM.

6) NEW BUSINESS

- a. Discussion of public hearing testimony
i. None
- b. Motion to make recommendation to City Council for SMP update
i. Commissioner Olson made a **motion** to move the SMP to the City Council; **Second** Commissioner Jensen. **Vote**, Motion **passed** 7-0.

7) COMMUNITY DEVELOPMENT DEPARTMENT REPORT

Ms. Kincaid noted the department is staffing up and two new positions came on board. Joey Portmann as the Assistant Planner/Permit Tech, and Jeannie Carter as the Code Enforcement Officer/Building Inspector. The third position for the Building Official will be filled at the end of the month. Lots of Ten Trails permits coming in as well, as interest in other areas of the town outside of the Ten Trails development.

There was discussion on the new staffing and the budget used to pay for them and the commercial area in Ten Trails. Ms. Kincaid noted the process for that development and when her department gets involved. She also highlighted the other areas in town she is working with such as King County Housing Authority and Cedarbrook Mobile Home Park. She also noted the City Council **passed** the Comprehensive Plan at their last meeting and the Planning Commission will be seeing the first round of amendments this year. She also discussed the citizen process for amendments and when the Planning Commission and Council can make recommendations for the docket and the process moving forward.

8) PUBLIC COMMENTS

None

9) ADJOURN

Commissioner Olson **motioned** to adjourn, **Second** Commissioner Ambur. Vote, Motion **passed** 7-0.

THE MEETING ADJOURNED AT 6:27 PM

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:



Pam McCain, Chair



Planning Commission Secretary