



CITY OF BLACK DIAMOND
PLANNING COMMISSION SPECIAL MEETING AGENDA
October 11, 2016 6:00 PM
25510 Lawson Street, Black Diamond, Washington

- 1) FLAG SALUTE
- 2) CALL TO ORDER, ROLL CALL
- 3) PUBLIC COMMENTS
- 4) APPROVAL OF MINUTES: Special Joint Meeting of August 23, 2016 and Regular Meeting of September 6, 2016
- 6) PUBLIC COMMENTS
- 7) ADJOURN

**BLACK DIAMOND SPECIAL JOINT
CITY COUNCIL/PLANNING COMMISSION MEETING MINUTES
August 23, 2016**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special joint meeting of the Council and Planning Commission to order at 6:14 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Edelman, Morgan, Weber and Pepper.
Planning Commissioners McCain, Ambur, and Senecal

ABSENT: Commissioners LaConte, Ekberg, and Ammons

Staff present: Barbara Kincaid, BHC Consultant and Brenda L. Martinez, City Clerk.

WORK SESSION:

City's Comprehensive Plan Update – Parks, Recreation, Trails and Open Space

BHC Consultant Kincaid recapped what has been done, what is left and the goal for this meeting. She reported tonight's meeting is to go through the Parks, Recreation, Trails and Open Space element of the Comprehensive Plan update which is now its own chapter in the Comprehensive Plan. She discussed the elements to review will be utilities, economic development, and traffic.

Ms. Kincaid discussed the documents before Council and asked that all use the document she distributed at the meeting as significant changes were made. She noted that just like the other chapters a lot of the information is being put into an appendix as this is easier for people to understand what is being accomplished in the plan.

Existing Conditions

Ms. Kincaid explained this area includes both active and passive land in the City.

There was lengthy discussion regarding the Regional Park and amenities and whether those amenities transferred over on to the deed. Ms. Kincaid noted further research needs to be done to see if this transferred over to the deed for the property. She will work on getting the deed. It was further noted that this would be discussed at the next meeting on September 6th to see if we keep the language in regarding the amenities at the regional park.

Ms. Kincaid discussed the other parks the City owns which are reflected in Table 1. **Changes needed in the verbiage and table is to correct that the City owns the gym, not the Community Center, location of the BMX track. It was discussed the regional park does not have a picnic area and single track mountain bike; description needs to walking trail instead of hiking trail.**

Ms. Kincaid reported that page three and four of the document list other facilities and amenities that are not city owned. She noted this is a GMA requirement.

Discussion began on these amenities and where they are located. **It was suggested to add a definition on the location of the Henry's Ridge Mountain Bike Trails.**

PARK TYPES AND LEVEL OF SERVICE (LOS) STANDARDS

Ms. Kincaid reported the City's adopted LOS standards are "spatially based" which means they emphasize access to different types of park and recreational facilities to ensure all residents are adequately served. She noted page five of the document describes the park types and what we currently have. She also noted page six is the same as what the City has now in the Comprehensive Plan. She commented that Table 3 shows what our standards are per population units.

EXISTING NEED

Ms. Kincaid commented that this section is dated as it was taken out of the 2008 plan and doesn't meet the adopted standard. She referred to Table 4 which is an illustration of what types of parks, standard, and what the City actually has. She also referred to Table 5 which illustrates the existing recreational facility standards. It was discussed to change the basketball court number as the City's gym has a basketball court. The City also has three swimming areas and offers volleyball.

It was suggested to move the word "new" in the second sentence on page 8 to go in front of the word "additional".

FUTURE NEEDS

Ms. Kincaid noted that the previous pages reviewed were a snapshot in time of where are today and this section discusses what is projected for 2035. She also noted in the Development Agreement the Master Developer is obligated to provide recreational facilities based on the City's adopted LOS standards. She referred to Tables 7 and 8 where it shows the requirements for the MPDs recreational facilities. **It was suggested to add language to the last column in Table 7 that this is at the City's discretion.**

In addition, Ms. Kincaid reported that the MPDs are required to dedicate at least 50% of their total area to open space, except as modified by historic agreements as ash the Black Diamond UGA Agreement.

8.5.1 Parks, Recreation, and Open Space Concepts, Goal, Objectives, and Policies

Ms. Kincaid referred to the Goals and Policies that are currently in the Comprehensive Plan and discussed with Council if they are still relevant.

Goal Foster and support the stewardship of natural resources throughout the community in the form of parks, open space, and recreation to serve the needs of the City's residents. **Need to add trails.**

Ms. Kincaid noted needing to restate the objectives as policies to be consistent in the document.

Objective CF-6: Parks should include a variety of active, passive, developed, and natural parks and open space. **Make a policy and change should to will.**

Objective CF-7: Retention of the area's natural beauty and ecology should be represented in the park and open space system. **Restate as policy "Area's natural beauty and ecology should be represented in the park and open space system. Use the word "retained" instead of "represented".**

Policy CF-5: Provide the City with a system of recreation facilities that are attractive, safe, functional, and available to all segments of the population. **Change "available" to "accessible".**

Policy CF-6: Encourage development of a trail system which will connect the City's historic district, neighborhoods, Jones Lake, and Morganville with an integrated King County regional trail system, the new park sit at Lake Sawyer, and a state trail system along the Green River. **Change "encourage" to "continue".**

Policy CF-7: Repairing deficiencies and maintaining the existing park and recreation facilities should be a top priority. **Need to add funding language. Suggested language "Repairing deficiencies and maintaining the existing park and recreation facilities shall be funded in the budget".** Ms. Kincaid suggested "continue to fund at a minimal LOS".

Policy CF-8: Development of new parks within the City shall involve: a. (ok). b. **suggested that types of parks be combined in this.**

Policy CF-9: Current Parks, Recreation, and Open Space LOS guidelines include: Old LOS. **It was discussed this will have language on the new standards.**

Police CF-10: Maintain an up-to-date Parks Plan. **OK.**

Ms. Kincaid thanked everyone for their input and noted the next joint meeting on the Comp Plan update will be September 6, 2016 at approximately 6:10 p.m.

ADJOURNMENT:

There was a motion and a second to adjourn the meeting. Motion **passed** with all voting in favor.

The meeting was adjourned at 8:11:29 p.m.

ATTEST:

Pam McCain, Chair

Brenda L. Martinez, City Clerk

DRAFT



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
September 6, 2016, 6:00 PM

CALL TO ORDER

Chair Pam McCain called the meeting to order at 6 pm

ROLL CALL

Present: Commissioners McCain, Senecal, Laconte, Ekberg

Absent: Commissioners Ammons, Ambur

Staff: Andrew Williamson, MDRT Director, Barbara Kincaid, Consultant,
Brenda Martinez, City Clerk, Kathy Allen, Deputy City Clerk

PUBLIC COMMENT-None

APPROVAL OF MINUTES

**A MOTION WAS MADE BY COMMISSIONER SENECAL AND SECONDED BY
COMMISSIONER EKBERG TO ADOPT THE MINUTES OF THE JUNE 7 AND JULY 12
PLANNING COMMISSION MEETING AND THE SPECIAL JOINT MEETING MINUTES FOR
JUNE 7**

PASSED 4-0

PUBLIC COMMENTS-None

ADJOURNMENT

**A MOTION WAS MADE BY COMMISSIONER LACONTE AND SECONDED BY
COMMISSIONER EKBERG TO ADJOURN THE MEETING. MOTION PASSED 4-0
THE MEETING ADJOURNED AT 6:05 PM**

These minutes were respectively recorded by Kathy Allen, Deputy City Clerk

ATTEST:

Pam McCain, Chairperson

Planning Commission Secretary