



## CITY OF BLACK DIAMOND

### Owner's Authorization Form

PO Box 599 - 24301 Roberts Drive

Black Diamond, WA 98010

Phone: 360.886.2560 - Fax: 360.886.2592

Account Number: \_\_\_\_\_

Date: \_\_\_\_\_

Re: \_\_\_\_\_

*(Property Address)*

Washington State Law allows the cities of the State to place a lien on properties for which utilities are delinquent. As the lien is placed on the property itself, and not on any individual, the current owner is always the one who will have to clear the lien. Thus, if you have a tenant who paid the utilities in his/her name, you as the owner are ultimately responsible.

In order to change the billing back to the owner, the owner of the property must sign this form indicating he/she has been advised of the legal obligation he/she has for unpaid billings and any unpaid fees, as stated in the first paragraph. The total balance of the account must be paid in full before the account is transferred back to the owner. When the total payment is received, a new account number will be created in the owner's name for the property listed above.

I, \_\_\_\_\_, owner of the above mentioned property, would like you to transfer billing back to me for utility services. I understand that I am responsible for all unpaid billings and any unpaid fees for the property listed above, per Washington State Law. The total balance, if any, will be paid in full before the account is transferred back to me.

Owner's Signature: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

cc: Utility File