



The City of Black Diamond

City Clerk's Office

Advertisement for Bids

Official Newspaper of Record

Date issued: October 14, 2019
Contact Person: Brenda L. Martinez
360-851-4564
bmartinez@blackdiamondwa.gov

Submission deadline: October 17, 2019, 5:00 p.m.

Submit to: Brenda L. Martinez, City Clerk
City of Black Diamond
PO Box 599/24301 Roberts Drive
Black Diamond, WA 98010

Or by email to:
bmartinez@blackdiamondwa.gov



Notice Released: October 15, 2019

ADVERTISEMENT FOR BIDS

Official Newspaper of Record

By this notice, the City of Black Diamond, King County, WA, is soliciting the interest of qualified newspapers to serve as the City's official newspaper.

Bid Requirements:

- Must meet minimum qualifications defined by RCW 65.16.020.
- Must publish at least once per week
- Must provide a statement of circulation for Zip Code 98010
- Must agree to regularly profile City of Black Diamond activities, issues, events and other stories of interest.
- Must be able to provide one (1) original affidavits of publication for each legal publication submitted by the City.
- Must be able to apply City payments to corresponding invoices.
- Must provide confirmation, in like manner, of receipt of faxes or emails submitted for legal publications.
- Publisher must have at least three (3) years experience in providing weekly or daily newspaper services; and provide references of other municipalities served.

Contract Period

The bid rates may not be changed for a period of 60 days from the date of bid submission deadline, and must apply for a minimum period of one (1) year from time of Council action to award bid.

Submittal Requirements

Submit bid with proposed cost for legal notice publication per 100 words in newspaper's standard format for the first insertion and cost of publication per 100 words for any subsequent publication. Include cost for providing certified affidavit of publication. Submittal must also include state of qualifying circulation, and statement of intent to comply with other bid requirements stated above.

Bid Outline

The City requires that the bid be submitted in the format outlined in this section. The City reserves the right to require additional information or materials after the bids are submitted.

Response, Date, Time, Location – provide three (3) copies of your bid hand-delivered to City Clerk's Office, City of Black Diamond, 24301 Roberts Drive, Black Diamond, WA 98010 or mailed to City Clerk's Office, City of Black Diamond, PO Box 599, Black Diamond, WA 98010, or provide one (1) electronic copy of your bid emailed to bmartinez@blackdiamondwa.gov.

All bids received will be considered as final as of 5:00 p.m. on Thursday, October 17, 2019.

Bids will be evaluated to determine the lowest responsible bid. It is the sole discretion of the submitted vendor to ensure that their bid has been received in the proper timeframe.

Rejection of Bids

The City of Black Diamond reserves the right to reject any and all bids and to waive irregularities and informalities in the submittal and evaluation process. This Advertisement for Bids does not obligate the City to pay any costs incurred by respondents in the preparation and submission of a bid. Furthermore, this Advertisement for Bids does not obligate the City of Black Diamond to accept or contract for any expressed or implied services.